



**HULLBRIDGE PARISH COUNCIL**  
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**Clerk to the Council: Nicola Harding**

**Dear Committee Member**

You are accordingly invited to attend the **General Purposes, Security & Resources Committee Meeting on Wednesday 25<sup>th</sup> January 2023** to be held at the Parish Council Office at **19.45 hrs**, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely

Julie Mullett  
Assistant Clerk

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Cllrs : **J. O'Brien**, C.Agius, K. O'Brien, I. Kenlin, P. White, D. Elwell.

Assistant Clerk: Julie Mullett.

**Published – 18.01.2023**

**AGENDA (Residents Welcome to attend)**

- 1. Apologies for Absence**
  - 1.1** To *receive* apologies for absence
- 2. Approval of Minutes**
  - 2.1** Members to approve the minutes of the meeting held on **26<sup>th</sup> October 2022**.
- 3. Declarations of interest and dispensations**
  - 3.1** To *receive* declarations of interest and dispensations on items on the agenda  
(Dispensations requests at least on day prior to the meeting)
- 4. Public Participation on items on the agenda**
- 5. Youth Provision**
  - 5.1** Members to *discuss* solutions to the ongoing anti-social behaviour in both Kendal Park Nature Reserve and the Teen Shelter.

**6. Allotments (Sub Committee) /Events Working Group /Village Resilience**

6.1 Allotment updates & discussion:

- a) Update regarding **rent payments outstanding/new signage/vacant plots/future cash payments/wait list/manure and woodchip positioning/Mares Tail/last plot holder on site.**
- b) Greenhouse/shed requests and changes: plot 93b – greenhouse and shed sold on, plot 25 greenhouse request.
- c) Update – Tree surgeon for plot 84 and oak tree outside allotments.
- d) Update – 97a/97B (Bonfire plot) – Maintenance/monitoring Mares tail/removal of bonfire plot.
- e) Update – requirements for water tank lids.
- f) Update – Change of Insurer for next allotment year 2023/2024 for future discussion and approval.
- g) Plot 109 (part Mares Tail) To ***discuss and agree*** fee for this allotment year and approximate fee for next allotment year for agreed starter plot (4m x 4m) paved part of plot 109.
- h) Update regarding plots below standard with a view to recommendations for further action.
- i) To ***discuss and agree*** possible remuneration for previous Allotment Representative.
- j) Next allotment inspection date & request for inspection volunteers.

**7. Polices and Procedures – Attached with agenda**

**7.1** Members to review the following policies and to discuss and agree any changes and/or amendments for recommendation to the next Full Council meeting.

- Website & Parish Noticeboard Policy
- Website Protocol
- Publication of Photographs Policy
- Promoting Local Democracy & Citizenship
- Fire Risk Assessment & Fire Management Plan
- Fire Plan for Visitors 98 Ferry Road
- Press & Social Media Policy

**8. Date of the Next Meeting**

**8.1** Members *to forward* any agenda items for the next meeting before 15<sup>th</sup> March 2023.

**8.2** Members *to note* the date of the next meeting will be **29<sup>th</sup> March 2023 19.45hrs at the Parish Office.**

Meeting Closed  
Julie Mullett  
Assistant Clerk