



Clerk to the Council: Nicola Harding

Dear Committee Member

You are accordingly invited to attend the next **Finance/Policy and Appointments Committee Meeting** on to be held on **Wednesday 30th November 2022** at the Parish Council Office at **20.00hrs**, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely

N. Harding

Nicola Harding

Clerk to the Council

Cllrs.: **D. Elwell**, K. O'Brien, J. O'Brien, I. Kenlin, C. Agius,

AGENDA (Residents Welcome to attend)

Published 22-11-2022

1. **Apologies for Absence**
 - 1.1 To *receive* apologies for absence
2. **Approval of Minutes**
 - 2.1 To *sign*, as a true record, the Committee Meeting held on **07th September 2022**
3. **Declaration of interest and dispensations**
 - 3.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensation requests at least one day prior to the meeting)
4. **Public Participation on items on the Agenda**
5. **Parish Office/Health & Safety/ Equipment and Parish Van**
 - 5.1 Members to *consider* and *agree* the recommendations from the Personnel Committee.
 - 5.2 Members to *note* overtime will be paid at double time for staff supporting the Christmas Fayre as per previous years.
 - 5.3 Members to *note* the removal of the polystyrene tiles in the Parish Office approved last year has commenced this Autumn and the rooms will then be repainted.
6. **Finance**
 - 6.1 Members to *review* and finalise the draft 2023/2024 budget for ratification at December Full Council.
 - 6.2 Members to *discuss* and *agree* the request to part fund the cutting of footpath 9 along with the yacht club.
 - 6.3 Members to *note* the 2022/23 NALC pay deal has been *agreed*, and salary adjustments have been implemented.
7. **Reports/Recommendations from Personnel / Committees / Code of Conduct**
 - 7.1 Members to *receive* an update, any reports circulated.

8. **Consultations / Grants / Policy / Lease Agreements**

8.1 Members to *review* the following policies and to discuss and agree any changes and/or amendments for recommendation to the next Full Council meeting.

- Complaints Procedure
- Code of Practice in handling complaints
- Disciplinary/Grievance Policy
- Employees Responsibilities
- Equal Opportunities Policy Statement
- Accident and Emergencies Procedure

9. **Date of the Next Meeting**

9.1 Members to forward any items for the next agenda by 12th January 2022

9.2 Date of the next meeting is Wednesday 25th January 2022 at 19.00hrs

Meeting Closed
Nicola Harding