



**HULLBRIDGE PARISH COUNCIL**  
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**Clerk to the Council: Nicola Harding**

**Dear Committee Member**

You are accordingly invited to attend the next **Finance/Policy and Appointments Committee Meeting** on to be held on **Wednesday 26<sup>th</sup> April 2023** at the Parish Council Office at **19.00hrs**, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely

*N. Harding*

Nicola Harding

Clerk to the Council

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Cllrs: **D. Elwell**, K. O'Brien, J. O'Brien, I. Kenlin, C.Agius , S. Cooper

**AGENDA (Residents Welcome to attend)**  
**Published 18-04-2023**

1. **Apologies for Absence**
  - 1.1 To *receive* apologies for absence
2. **Approval of Minutes**
  - 2.1 To *sign*, as a true record, the Committee Meeting held on **22<sup>nd</sup> February 2023**
3. **Declaration of interest and dispensations**
  - 3.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensation requests at least one day prior to the meeting)
4. **Public Participation on items on the Agenda**
5. **Reports/Recommendations from Personnel / Committees / Code of Conduct**
  - 5.1 Update
6. **Parish Office/Health & Safety/ Equipment and Parish Van**
  - 6.1 Update
7. **Finance**
  - 7.1 Councillors to *discuss* and *agree* to arrange a full reinstatement valuation for the parish building for insurance purposes.
  - 7.2 Councillors to *receive* the year end quarterly financial breakdown.
  - 7.3 Councillors to *view* and *agree* the quote for payroll administration.
  - 7.4 Councillors to *receive* information on the Accounts Closedown and AGAR preparation.
  - 7.5 Councillors to *discuss* and *agree* the Allotment rents for 2023/2024 for *recommendation* to Full Council.

8. **Consultations / Grants / Policy / Lease Agreements**
- 8.1 Councillors to *review* the Annual Investment Strategy for 2023/2024.
  - 8.2 Councillors to *review* and *agree* the amendments to the Grant Awarding Policy for *recommendation* to Full Council
  - 8.3 Councillors to *agree* to amalgamate the grant budget cost codes and *discuss* and *agree* a maximum amount per application.
  - 8.4 Councillors to be *advised* of the amendment to the Rialtas license to incorporate additional users.
  - 8.5 Councillors to *note* the cost of £270.00 for banners to promote the Coronation Event at Riverside Primary School.
9. **Date of the Next Meeting**
- 9.1 Councillors to forward any items for the next agenda by 10<sup>th</sup> June 2023
  - 9.2 Date of the next meeting is Wednesday 21<sup>st</sup> June 2023 at 19.45hrs

**Meeting Closed**  
**Nicola Harding**