



**HULLBRIDGE PARISH COUNCIL**  
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**Clerk to the Council: Nicola Harding**

**Dear Committee Member**

You are accordingly invited to attend the next **Finance/Policy and Appointments Committee Meeting** on to be held on **Wednesday 22<sup>nd</sup> February 2023** at the Parish Council Office at **19.30hrs**, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely

*N. Harding*

Nicola Harding

Clerk to the Council

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Cllrs: **D. Elwell**, K. O'Brien, J. O'Brien, I. Kenlin, C.Agius , S. Cooper

**AGENDA (Residents Welcome to attend)**  
**Published 14-02-2023**

1. **Apologies for Absence**
  - 1.1 To *receive* apologies for absence
2. **Approval of Minutes**
  - 2.1 To *sign*, as a true record, the Committee Meeting held on **18<sup>th</sup> January 2023**
3. **Declaration of interest and dispensations**
  - 3.1 To *receive* declarations of interest and dispensations on items on the agenda  
(Dispensation requests at least one day prior to the meeting)
4. **Public Participation on items on the Agenda**
5. **Reports/Recommendations from Personnel / Committees / Code of Conduct**
  - 5.1 Members to *receive* an update from the Personnel Committee Meeting.
6. **Parish Office/Health & Safety/ Equipment and Parish Van**
  - 6.1 Update
7. **Finance**
  - 7.1 Members to *review* the latest Receipts and Payments Report
  - 7.2 Members to *receive* and *agree* a quote for sleepers and materials for the village signs.
  - 7.3 Members to *receive* the updated Asset Register prior to review at Full Council.
8. **Consultations / Grants / Policy / Lease Agreements**
  - 8.1 Members to *review* the Action Plan 2021/2026 for *recommendation* to Full Council
  - 8.2 Members to *review* the Governance and Management Risk Register as advised by the Internal Auditor for *recommendation* for adoption at Full Council.

9. **Date of the Next Meeting**

9.1 Members to forward any items for the next agenda by 11<sup>th</sup> April 2023

9.2 Date of the next meeting is Wednesday 26<sup>th</sup> April 2023 at 19.00hrs

**Meeting Closed**  
**Nicola Harding**