



Clerk to the Council: Nicola Harding

Dear Committee Member

You are accordingly invited to attend the next **Finance/Policy and Appointments Committee Meeting** on to be held on **Wednesday 18th January 2023** at the Parish Council Office at **19.00hrs**, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely

N. Harding

Nicola Harding

Clerk to the Council

Cllrs.: **D. Elwell**, K. O'Brien, J. O'Brien, I. Kenlin, C. Agius, S. Cooper

AGENDA (Residents Welcome to attend)

Published 11-01-2023

1. **Apologies for Absence**
 - 1.1 To *receive* apologies for absence
2. **Approval of Minutes**
 - 2.1 To *sign*, as a true record, the Committee Meeting held on **30th ~November 2022**
3. **Declaration of interest and dispensations**
 - 3.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensation requests at least one day prior to the meeting)
4. **Public Participation on items on the Agenda**
5. **Reports/Recommendations from Personnel / Committees / Code of Conduct**
 - 5.1 Members to *receive* an update, any reports circulated.
6. **Parish Office/Health & Safety/ Equipment and Parish Van**
 - 6.1 Update
7. **Finance**
 - 7.1 Members to *review* the Interim Audit Report from Auditing Solutions and *discuss* the any recommendations therein.
 - 7.2 Members to *review* the Quarterly Financial Breakdown
8. **Consultations / Grants / Policy / Lease Agreements**
 - 8.1 Members to *review* the following policies and to discuss and agree any changes and/or amendments for recommendation to the next Full Council meeting.
 - Training and Development Policy
 - Pensions Policy
 - Action Plan 2021/2026
 - Health & Safety Policy
 - Vexatious Complaints Policy
 - Councillor/Employee Relations

- Declaration of Interest Flow Chart

9. **Date of the Next Meeting**

- 9.1 Members to forward any items for the next agenda by 08th February 2023
9.2 Date of the next meeting is Wednesday 22nd February 2023 at 19.00hrs

Meeting Closed
Nicola Harding