



Clerk to the Council: Nicola Harding

Dear Committee Member

You are accordingly invited to attend the next **Finance/Policy and Appointments Committee Meeting** on to be held on **Wednesday 7th September 2022** at the Parish Council Office at **19.45hrs**, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely

N. Harding

Nicola Harding

Clerk to the Council

Cllrs.: **D. Elwell**, K. O'Brien, J. O'Brien, I. Kenlin, C. Agius,

AGENDA (Residents Welcome to attend)

Published 31-08-2022

1. **Apologies for Absence**
 - 1.1 To *receive* apologies for absence
2. **Approval of Minutes**
 - 2.1 To *sign*, as a true record , the Committee Meeting held on **22nd June 2022**
3. **Declaration of interest and dispensations**
 - 3.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensation requests at least one day prior to the meeting)
4. **Public Participation on items on the Agenda**
5. **Parish Office/Health & Safety/ Equipment and Parish Van**
 - 5.1 Members to be *advised* the office door needs replacing and the Clerk will get quotes.
 - 5.2 Members to *receive* quotes *approve* the purchase of a mobile phone for the GMO to use for work.
 - 5.3 Members to *view* and *approve* quotes for office furniture.
 - 5.4 Members to *note* the cost of £89.50 a replacement back rest for the Poole's Lane toilet.
 - 5.5 Members to *note* the purchase of an IBC water collection tank £146.00 and *discuss* if the Council needs to invest in more tanks for next summer.
6. **Finance**
 - 6.1 Members to *review* changes to Ear Marked Reserves and make *recommendations* to Full Council in time for 2023/2024 budget preparation.
 - 6.2 Members to *review* the draft 2023/2024 budget.
 - 6.3 Members to *discuss* and *advise* of any projects to be included in the 2023/2024 budget.
 - 6.4 Members to *receive* a detailed receipts and payments report for *review*.
 - 6.5 Members to be *advised* of discussions on latest energy prices.
 - 6.6 Members to *receive* and *approve* the quotes for signage the Allotments.
 - 6.7 Members to *review* information from the Extraordinary General Purposes Committee Meeting held 7th September.

7. **Reports/Recommendations from Personnel / Committees / Code of Conduct**

7.1 Members to *receive* an update, any reports circulated.

8. **Consultations / Grants / Policy / Lease Agreements**

8.1 Members to *review* the following policies and to discuss and agree any changes and/or amendments for recommendation to the next Full Council meeting.

- Financial Regulations
- Annual Investment Strategy
- Strategic Plan 2021-2025
- Risk Assessment & Management of Risks
- Grant Award Policy
- Expense Claims Policy
- Lone Working Policy - DRAFT

9. **Date of the Next Meeting**

9.1 Members to forward any items for the next agenda by 17th November 2022

9.2 Date of the next meeting is Wednesday 30th November 2022 at 20.00hrs

Meeting Closed
Nicola Harding