



Hullbridge Parish Council Full Council

To be held on Monday 17th February 2025 7.30 pm

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The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Conner Agius (Chair); Cllr Kevin O'Brien (Vice Chair); Cllr Angelina Marriott; Cllr Ian Kenlin; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish; Cllr J. Hampstead.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 17 02 2025 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda

Residents and Press Welcome

1. **Apologies for Absence**
 - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
 - 2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)



3. **Approval of Minutes**

3.1 To *approve*, as a true record, the Meeting of the Council held on **13th January 2025**.

4. **Committees**

4.1 Councillors to *note* the minutes of the following Committees:

- Planning & Infrastructure 29th January 7pm
- General Purpose Security & Resources 29th January 8pm
- Environment & Open Spaces 12th February 7pm *To Follow*

4.2 Upcoming Committee Meetings

- Planning & Infrastructure 19th February 7pm
- Personnel 26th February 7pm
- Finance, Policy & Appointments 26th February 7.30pm

4.3 Councillors to *vote* to fill one vacancy on the General Security and Resources Committee.

5. **Public Participation - *contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.***

6. **District & County Council**

6.1 To *discuss* any matters arising. ***maximum time allowed for this item is 15 minutes.***

7. **Chairmans/ Clerks Report**

7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.

8. **Finance**

8.1 Councillors to *receive* and *resolve* to agree the payments made in January and *note* the bank statements, bank reconciliations for January and *agree* the Clerk has approval to pay any accounts due before the next meeting. *To Follow*

8.2 Councillors to *vote* if Hullbridge Parish Councillors will collect the Councillor allowances as detailed in the Parish/Town Council Remuneration Report, which would equate to £1164.00 per Councillor per annum maximum.

8.3 Councillors to *agree* the sum of £20,000 be transferred from the CCLA to Unity current account.

9. **Village Security and Security Patrols**

9.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.
- Security Tender due in Summer 2025, original tender documents under review by the General Purpose Committee.

10. **Open Spaces**

10.1 Councillors to *receive* a verbal update.

10.2 Councillors to *receive* information on the consultation from Essex Air on the Essex Air Quality Strategy. Councillors to *agree* a response.

11. **Policies and Procedure/ Leases**

11.1 Councillors to *review* and *agree* the following;

- Scheme of Delegation
- Safeguarding Policy



11.2 Councillors to *review* and *agree* the following policies/procedures reviewed by the relevant Committees;

- Communications Policy
- Press & Social Media Policy
- Website and Parish Noticeboard policy - DRAFT

12. Devolution

12.1 Councillors to *receive* and *discuss* any new information.

www.gov.uk/government/publications/english-devolution-white-paper-power-and-partnership-foundations-for-growth/english-devolution-white-paper

13. Meeting Schedule

13.1 Councillors to *receive* the 2025/26 Meeting Schedule.

14. Community Engagement/Councillor Surgeries

14.1 Councillors to *discuss* and *agree* ideas for 2025.

14.2 Councillors to *receive* nominations to date for HPC Citizen of the Year award and *agree* next steps.

15. Representatives on Outside Bodies

15.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Crouch Valley Coastal Community
- f) Riverside Primary School.
- g) Police/ Neighbourhood Watch
- h) Riverside Medical Centre
- i) Transport
- j) Parish Councillors

16. Any items to be added onto the next agenda and date of the next Parish Council Meeting

16.1 Councillors to *forward* any items for the next agenda.

16.2 The next Parish Council Meeting will take place on Monday 10th March 2025, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.

Meeting Closed - Nicola Harding Clerk to the Council