



Hullbridge Parish Council Full Council

To be held on Monday 14th April 2025 7.30 pm

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The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Conner Agius (Chair); Cllr Kevin O'Brien (Vice Chair); Cllr Angelina Marriott; Cllr Ian Kenlin; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack; Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish; Cllr J. Hampstead.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 14 04 2025 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda Residents and Press Welcome

1. **Apologies for Absence**
 - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
 - 2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)



3. **Approval of Minutes**

3.1 To *approve*, as a true record, the Meeting of the Council held on **10th March 2025**.

4. **Committees**

4.1 Councillors to *note* the minutes of the following Committees:

- Events & Leisure 12th March 6pm
- Planning & Infrastructure 12th March 7pm
- General Purpose Security & Resources 12th March 8pm
- Planning & Infrastructure 2nd April 7pm *To Follow*
- Environment & Open Spaces 9th April 7pm *CANCELLED*

4.2 Upcoming Committee Meetings

- Planning & Infrastructure 23rd April 7pm
- Finance Policy & Appointments 23rd April 8pm

4.3 Councillors to *receive* a verbal report and recommendations from the Village Resilience Working Group.

5. **Public Participation - *contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.***

6. **District & County Council**

6.1 To *discuss* any matters arising. ***maximum time allowed for this item is 15 minutes.***

6.2 Councillors to acknowledge the March County Councillor report and be informed that a response will follow pending recent communications with Essex County Council Highways.

7. **Chairmans/ Clerks Report**

7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.

8. **Finance**

8.1 Councillors to *receive* and *resolve* to agree the payments made in March and *note* the bank statements, bank reconciliations for March and *agree* the Clerk has approval to pay any accounts due before the next meeting.

8.2 Councillors to *note* the proposed disposal of land in Kendal Park by Rochford District Council and *agree* the Parish Council has no objections.

8.3 Councillors to *receive* and *agree* the General Reserves and Earmarked Reserves for 2024-25, Councillors to *note* any changes following the accounts shut down on 14th April will be advised to the next Finance committee Meeting.

8.4 Councillors to *agree* to appoint Earlsmere Limited to carry out HAV's and Tool box training to comply with HSE.

8.5 Councillors to *note* the Section 137 sum agreed for 2025/26 by the Department for Levelling Up, Housing and Communities applicable to local (parish and town) councils in England is **£11.10**. Councillors to *note* this is for information purposes only as Hullbridge Parish Council hold General Power of Competence.

8.6 Councillors to *consider* and *agree* Membership to Rural community Council of Essex at a cost of £133.50 ex VAT.

8.7 Councillors to *receive* and *agree* the grant application from the Parkinsons Café to assist with increased overhead costs.

8.8 Councillors to *note* the internal audit will commence on the 29th April 2025.

8.9 Councillors to *agree* to transfer funds of £40,000 from Unity bank account to the CCLA account to comply with the Financial Conduct Authority.

8.10 Councillors to *discuss* and *agree* the 2025-26 EALC affiliation fees of £1163.98



- EALC £672.84
- NALC £491.14

9. **Village Security and Security Patrols**

9.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.
- Request from Riverside Primary School for Security Patrols.

10. **Open Spaces**

10.1 Councillors to *receive* a verbal update.

10.2 Councillors to *receive* and *agree* the plans and costings for the Rose Garden Memorial Wall.

11. **Policies and Procedure/ Leases**

11.1 Councillors to *review* and *agree* the following;

- Ride on Mower Risk Assessment 1-14.
- Memorial Trees, Benches and Plaque Policy
- Kendal Park Reserve Management Policy

12. **Devolution**

12.1 Councillors to *receive* and *discuss* any new information.

www.gov.uk/government/publications/english-devolution-white-paper-power-and-partnership-foundations-for-growth/english-devolution-white-paper

13. **HPC Citizen of the Year**

13.1 Councillors to *note* that following the vote at March Full Council the Citizen of the Year Award will be presented to Michelle Kemp, Riverside Primary School Crossing Guard, who was nominated for her long service and time spent educating children on road safety. The Award will be presented by the Chair on 1st May along with representatives from the school.

14. **Community Engagement**

14.1 Councillors to *note* any surgery dates and attendance at Hullbridge Library and information on the upcoming litter pick.

14.2 Councillors to *discuss* the proposal for a Summer Event from the Hullbridge Sports and Social Club and nominate Councillors to liaise on behalf of the Council.

14.3 Councillors *noted* the launch of the Be'est Kept Front Garden Competition.

14.4 Councillors to *receive* an update on the Men's Shed Project.

15. **Representatives on Outside Bodies**

15.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation, Councillors to *note* a maximum time of two minutes is allowed for each external body:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Crouch Valley Coastal Community
- f) Riverside Primary School.
- g) Police/ Neighbourhood Watch
- h) Riverside Medical Centre
- i) Parish Councillors



16. Any items to be added onto the next agenda and date of the next Parish Council Meeting

16.1 Councillors to *forward* any items for the next agenda at least 10 working days before the next Full Council.

16.2 The next Parish Council Meeting will be the Annual General Meeting which will take place on Monday 12th May 2025, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge. This will follow the Annual Parish Meeting at 7pm.

Meeting Closed - Nicola Harding Clerk to the Council