



Hullbridge Parish Council Full Council

To be held on Monday 13th January 2025 @ 7.30 pm

Published 07-01-25

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Conner Agius (Chair); Cllr Kevin O'Brien (Vice Chair); Cllr Angelina Marriott; Cllr Ian Kenlin; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 13-01-2025 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda

Residents and Press Welcome

1. **Apologies for Absence**

1.1 To receive apologies for absence.

2. **Declarations of interest and dispensations**

2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting.)

(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)



3. **Approval of Minutes**
 - 3.1 To *approve*, as a true record, the minutes of the meeting of the Council held on **9th December 2024**.
4. **Co-option to fill one Parish Councillor Vacancy / Committee Vacancies**
 - 4.1 Councillors to *consider* applicants and vote to fill the vacancy by co-option.
 - 4.2 Councillor to *execute* the Declaration of Acceptance of Office as a member of Hullbridge Parish Council. **(If this is not signed your office shall become vacant).**
5. **Committees**
 - 5.1 Councillors to *note* the minutes of the following Committees:
 - Planning & Infrastructure 11th December 7pm
 - Planning & Infrastructure 8^h January 2025 7pm *To Follow*
 - 5.2 Upcoming Committee Meetings:
 - Councillors to *note* the Finance Policy & Appointments Meeting for 15th January at 7pm has been cancelled.
 - Planning & Infrastructure 29th January 7pm
 - General Purpose Security & Resources 29th January 8pm
 - 5.3 Councillors to *agree* the proposal from Cllr Elwell that a Village Resilience Working Group be reinstated and *agree* membership (4).
6. **Public Participation - Contributions from Residents, 15 minutes maximum on items on the agenda and other contributions from Residents.**
7. **District & County Council**
 - 7.1 To *discuss* any matters arising. **(Maximum time allowed for this item is 15 minutes.)**
8. **Chair's/ Clerk's Report**
 - 8.1 Verbal report from the Chair and/or Clerk on items of interest, but no formal decision can be made.
9. **Finance**
 - 9.1 Councillors to *receive* and *resolve* to agree the payments made in December and *note* the bank reconciliations for December and *agree* the Clerk has approval to pay any accounts due before the next meeting.
 - 9.2 Councillors to *note* the 2025-26 budget was *ratified* at the December Full Council. Councillors to *agree* the precept figure of £252,417 based on the tax base figure of 2,664.40 from RDC equating to a 3.62% increase from 2024-25 submission to Rochford District Council (RDC). Clerk and Chair to sign precept request. Clerk to be instructed to advise RDC of the approved precept.
 - 9.3 Councillors to *receive* the latest Income & Expenditure Report and note budget line overspends.
 - 9.4 Councillors to *consider* and *agree* if a grant application from the Windermere Centre for £350 should be awarded.
 - 9.5 Councillors to *note* and *discuss* the report from the review of the Parish/Town Council Remuneration Review.
10. **Village Security and Security Patrols**
 - 10.1 Councillors to *discuss* and *note*:
 - Monthly Reports from S-Type Security.
 - Councillors to *note* the positive article in the Evening Echo regarding S-Type Security in rural areas on 1st January 2025.



11. **Open Spaces**
 - 11.1 Councillors to *receive* a verbal update.
 - 11.2 Councillors to *receive* information from Zurich Insurance prior to Council *discussing* whether Cllr Flack should collect water samples for testing on behalf of the Council or as a private resident.
12. **Policies and Procedure/ Leases**
 - 12.1 Councillors to *review* and *agree* the following:
 - Standing Orders 21-29
 - Pay Policy - DRAFT
 - 12.2 Councillors to *review* and *agree* the following policies/procedures reviewed by the relevant Committees:
 - Housing Policy & Vision Statement
 - Biodiversity Policy
13. **Local Council Award Scheme**
 - 13.1 Councillors to *discuss* and *agree* Hullbridge Parish Council register interest and then apply for the Silver Award at a cost of £50.00 for registration and £100 for accreditation.
14. **Outstanding Citizen Award**
 - 14.1 Councillors to *discuss* and *agree* if the Council would like to give an annual award, and *agree* next steps.
15. **Community Events 2025**
 - 15.1 Councillors to *agree* to hold a Christmas Event in 2025 on Saturday 29th November. Councillors to *discuss* and *agree* the Events and Leisure Committee can arrange the event and format.
 - 15.2 Councillors to *discuss* and *agree* any actions for the proposal from Cllr Naish regarding poppy decorations for Remembrance Day.
16. **Representatives Outside Bodies**
 - 16.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation:
 - a) Hullbridge Community Association.
 - b) Windermere Centre.
 - c) Rochford Hundred Assoc. of Local Councils (RHLC)
 - d) Hullbridge Library.
 - e) Crouch Valley Coastal Community.
 - f) Riverside Primary School.
 - g) Police/ Neighbourhood Watch.
 - h) Riverside Medical Centre.
 - i) Transport – Councillors to *discuss* and *agree* if Council wants to research into projects for potential funding from **Love Your Bus Grant Fund**.
 - j) Parish Councillors.
17. **Agenda Items and Date of next Parish Council Meeting**
 - 17.1 Councillors to *forward* any items for the agenda to the Clerk for review at least 14 working days prior to the next Full Council.
 - 17.2 The next Parish Council Meeting will take place on Monday 10th February 2025, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.