



Hullbridge Parish Council Full Council

To be held on Monday 10th March 2025 7.30 pm

Published 04 03 2025

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Conner Agius (Chair); Cllr Kevin O'Brien (Vice Chair); Cllr Angelina Marriott; Cllr Ian Kenlin; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack; Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish; Cllr J. Hampstead.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 10 03 2025 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda Residents and Press Welcome

The Council will observe a minutes silence in honour of former Chair Deniz Borg who sadly passed away last month.

1. **Apologies for Absence**
 - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
 - 2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)



3. **Approval of Minutes**

3.1 To *approve*, as a true record, the Meeting of the Council held on **17th February 2025**.

4. **Committees**

4.1 Councillors to *note* the minutes of the following Committees:

- Planning & Infrastructure 19th February 7pm
- Personnel 26th February 7pm
- Finance Policy & Appointments 26th February 7.30pm

4.2 Upcoming Committee Meetings

- Events & Leisure 12th March 6pm
- Planning & Infrastructure 12th March 7pm
- General Purpose Security & Resources 12th March 8pm
- Planning & Infrastructure 2nd April 7pm
- Environment & Open Spaces 9th April 7pm

5. **Public Participation - *contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.***

6. **District & County Council**

6.1 To *discuss* any matters arising. ***maximum time allowed for this item is 15 minutes.***

7. **Chairmans/ Clerks Report**

7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.

8. **Finance**

8.1 Councillors to *receive* and *resolve* to agree the payments made in February and *note* the bank statements, bank reconciliations for February and *agree* the Clerk has approval to pay any accounts due before the next meeting.

8.2 Councillors to *note* the year end accounts will be closed down by DCK Accounting Solutions on 14th April.

8.3 Councillors to *receive* the latest Income and Expenditure report and *note* the Council budget has been *reviewed* by the Finance Committee prior to year end.

9. **Village Security and Security Patrols**

9.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.

10. **Open Spaces**

10.1 Councillors to *receive* a verbal update.

10.2 Councillors to *discuss*, *consider* and *agree* ideas for memorials requested by the families of residents.

10.3 Councillors to *note* the updated Highways appendix.

11. **Policies and Procedure/ Leases**

11.1 Councillors to *review* and *agree* the following;

- Recording of Meetings

11.2 Councillors to *review* and *agree* the following policies/procedures reviewed by the relevant Committees;

- Councillor/Employee Relations
- Health & Safety Policy – to be signed by Chair at Full Council.



- Pensions Policy
- Training and Development Policy
- Equality & Diversity Policy
- Asset Register
- LCRS 2025-26
- Members Allowance Policy DRAFT – new policy, Councillors to *discuss* and *agree* this policy.

12. **Devolution**

12.1 Councillors to *receive* and *discuss* any new information.

www.gov.uk/government/publications/english-devolution-white-paper-power-and-partnership-foundations-for-growth/english-devolution-white-paper

13. **HPC Citizen of the Year**

13.1 Councillors to *discuss* nominations and *vote* for the Citizen of the Year.

13.2 Councillors to *discuss* and *agree* the proposed award.

14. **Newsletter**

14.1 Councillors to *receive* an update on the Spring Newsletter.

15. **Representatives on Outside Bodies**

15.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation, Councillors to *note* a maximum time of two minutes is allowed for each external body:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Crouch Valley Coastal Community
- f) Riverside Primary School.
- g) Police/ Neighbourhood Watch
- h) Riverside Medical Centre
- i) Transport
- j) Parish Councillors

16. **Any items to be added onto the next agenda and date of the next Parish Council Meeting**

16.1 Councillors to *forward* any items for the next agenda.

16.2 The next Parish Council Meeting will take place on Monday 14th March 2025, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.

Meeting Closed - Nicola Harding Clerk to the Council