

Hullbridge Parish Council

Full Council

To be held on Monday 9th September 2024 7.30 pm

Published 03 09 2024

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Conner Agius (Chair); Cllr Kevin O'Brien (Vice Chair); Cllr Angelina Marriott; Cllr Ian Kenlin; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 09 09 2024 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

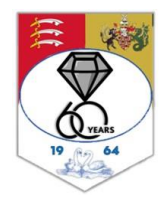
Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda

Residents and Press Welcome

1. **Apologies for Absence**
 - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
 - 2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)



3. **Approval of Minutes**

3.1 To *approve*, as a true record, the Meeting of the Council held on **8th July 2024**.

4. **Committees**

4.1 Councillors to *note* the minutes of the following Committees:

- Planning and Infrastructure 17th July 2024 7pm
- General Purpose Security & Resources 17th July 2024 8pm
- Planning and Infrastructure 4th September 2024 7pm – to follow

4.2 Upcoming Committee Meetings

- Personnel 11th September 2024 7pm
- Finance Policy & Appointments 11th September 2024 7.30pm
- Planning & Infrastructure 25th September 2024 7pm
- Environment and Open Spaces 25th September 2024 8pm

5. **Public Participation - *contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.***

6. **District & County Council**

6.1 To *discuss* any matters arising. ***maximum time allowed for this item is 15 minutes.***

7. **Chairmans/ Clerks Report**

7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.

8. **Finance**

8.1 Councillors to *receive* and *resolve* to agree the payments made in July and August and *note* the bank reconciliations and trial balance for July and August and *agree* the Clerk has approval to pay any accounts due before the next meeting.

8.2 Councillors to *note* the period for the notice of Public Rights for the AGAR lapsed on 23rd July and notices were *displayed*.

8.3 Councillors to *view and agree* the External Auditor report and action any comments. Councillors to *note* the conclusion of audit 2023/2024. To follow

8.4 Councillors to *discuss* purchasing an honours' board for past and present Chairs.

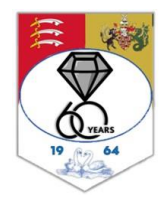
9. **Succession Voting for Chair and Election of Vice-Chair**

9.1 Councillors are to *receive* a report and *note* the proposal for the implementation of a succession voting system for the position of Chair annually. Councillors to *discuss* and VOTE whether to adopt this.

10. **Village Security and Security Patrols**

10.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.
- A summary of Community Engagement sessions.
- Crouch Harbour Authority Vandalism and Anti-Social Behaviour information.
- Cancellation of Police Community Meetings - Councillors to *discuss* and *agree* future Councillor Surgeries.



11. **Bee'st Kept Frontage**

11.1 Councillors to *receive* an update on the winning entries.

12. **Open Spaces**

12.1 Councillors to *receive* a verbal update including;

- Essex and Suffolk Water planned works for the Rose Garden.
- Pavilion toilets.

12.2 Councillors to *receive* the latest highways Appendix for reported issues.

12.3 War Memorial update.

13. **Christmas 2024**

13.1 Councillors to *receive* a verbal update on

- Christmas Fayre
- Christmas Parcels
- Christmas Street lights

14. **Policies and Procedure**

14.1 Councillors to *review* and *agree* the following;

- Vexatious Requests and Complaints Policy
- Zero Tolerance Policy

15. **Representatives on Outside Bodies**

15.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Crouch Valley Coastal Community
- f) Riverside Primary School.
- g) Police
- h) Riverside Medical Centre
- i) Transport
- j) Parish Councillors

16. **Any items to be added onto the next agenda and date of the next Parish Council Meeting**

16.1 Councillors to *forward* any items for the next agenda.

16.2 The next Parish Council Meeting will take place on Monday 14th October 2024, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.

Meeting Closed

Nicola Harding
Clerk to the Council