

Hullbridge Parish Council

Full Council

To be held on Monday 8th July 2024 7.30 pm

Published 02 07 2024

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Conner Agius (Chair); Cllr Kevin O'Brien (Vice Chair); Cllr Angelina Marriott; Cllr Ian Kenlin; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 08 07 2024 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

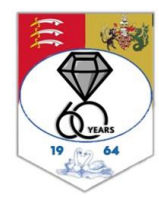
Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda

Residents and Press Welcome

1. **Apologies for Absence**
 - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
 - 2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
3. **Approval of Minutes**
 - 3.1 To approve, as a true record, the Meeting of the Council held on **10th June 2024.**



4. Committees

4.1 Councillors to *note* the minutes of the following Committees:

- Planning and Infrastructure 26th June 2024 7pm – to follow
- Finance Policy & Appointments 26th June 2024 7pm

4.2 Upcoming Committee Meetings

- Planning & Infrastructure 17th July 2024 7pm
- General Purposes Security Resources 17th July 2024 8pm
- Planning & Infrastructure 7th August 2024 7pm

4.3 Councillors to *vote* to fill the remaining spaces on the following committees;

- Planning & Infrastructure – 1 space
- General Purposes – 1 space
- Events & Leisure – 1 space.

4.4 Councillors to *note* the Personnel Sub-committee has increased to 4 Members consisting of Cllr S. Cooper, Cllr K. O'Brien, Cllr S. Walsh, Cllr A. Marriott.

5. Public Participation - *contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.*

6. District & County Council

6.1 To *discuss* any matters arising. ***maximum time allowed for this item is 15 minutes.***

7. Chairmans/ Clerks Report

7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.

8. Harbour Club Grant

8.1 Councillor to *receive* a presentation from a representative from the Harbour Club following the recent grant donation.

9. Finance

9.1 Councillors to *receive* the payments made in June and *agree* that bank reconciliations and trial balance for June and *agree* the Clerk has approval to pay any accounts due before the next meeting.

9.2 Councillors to *receive* the quarterly financial breakdown as at 30/06/2024.

9.3 Councillors to *agree* the recommendation from the Finance Committee that Allotment Fees be increased by CPI for 2024-25.

- Resident Full Plot **£55** – an increase of £1
- Resident Half Plot **£35** – an increase of £1
- Non Resident Full Plot **£75** – an increase of £2
- Non Resident Half Plot **£45** – an increase of £1

9.4 Councillors to *receive* information from the recent site visit and *discuss* and *agree* the recommendation from the Finance Committee regarding the Sales Office at High Elms.

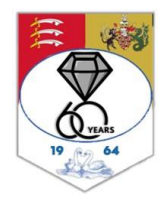
9.5 Councillors to *note* the receipt of tranche 2 of the precept of £118586.00 and to *agree* to transfer funds of £50,000 from the Unity account to the CCLA Public Sector Deposit Fund.

10. Delegation of Power

10.1 Councillors to *agree* the Clerk has delegation of power during recess.

11. Security and Security Patrols

11.1 Councillors to *discuss* the monthly reports.



12. **Bee'st Kept Frontage**

12.1 Councillors to *give* an update.

13. **Open Spaces**

13.1 Councillors to *receive* a verbal update.

14. **Policies and Procedure**

14.1 Councillors to *review* and *agree* the following

- Financial Regulations – *reviewed* by the Finance Committee.

15. **Representatives on Outside Bodies**

15.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Crouch Valley Coastal Community
- f) Riverside Primary School.
- g) Police
- h) Riverside Medical Centre
- i) Parish Councillors

16. **Any items to be added onto the next agenda and date of the next Parish Council Meeting**

16.1 Councillors to *forward* any items for the next agenda.

16.2 The next Parish Council Meeting will take place on Monday 9th September 2024, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.

Meeting Closed

Nicola Harding
Clerk to the Council