



HULLBRIDGE PARISH COUNCIL

**98 Ferry Road,
Hullbridge, SS5 6EX**

Tel: 01702 232038

**Email: clerk@hullbridgepc.co.uk
www.hullbridgepc.gov.uk**

Clerk to the Council: Nicola Harding

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Dear Councillor,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Monday 17th April 2023** at **7.30pm** held at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The Agenda and relevant papers have been distributed previously.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely

Nicola Harding

Nicola Harding, Clerk to the Council

Cllrs: Miss A. Marriott, (Chairman) C. Agius, (Vice Chairman), D. Elwell, I. Kenlin, Mrs. L. Campbell-Daley, P. White, D. Flack, Ms H. Gilbert, Mrs. J O'Brien, K. O'Brien, Mr. S. Cooper.

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda for the Parish Council Meeting **Residents and Press Welcome**

- 1. Apologies for Absence**
 - 1.1 To *receive* apologies for absence.
- 2. Declarations of interest and dispensations**
 - 2.1 To *receive* declarations of interest and dispensations on items on the agenda.
(Dispensations requests at least on day prior to the meeting)
- 3. Approval of Minutes**
 - 3.1 To *approve*, as a true record, the Meeting of the Council held on **13th March 2023**.
- 4. Minutes of Committees**
 - 4.1 Councillors to *note* the minutes of the following committees:
 - Planning 8th March 2023
 - Events & Leisure 15th March 2023
 - Planning 29th March - DRAFT
 - Environment and Open Spaces 12th April 2023 – DRAFT
 - Events & Leisure 12th April 2023 - DRAFT

5. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**
6. **District & County Councillor Reports**
6.1 To *receive* reports from District and County Councillors. *the maximum time allowed for this item is 15 minutes.*
7. **Chairmans/ Clerks Report**
7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.
8. **Finance**
 - 8.1 Councillors *to view & agree* the payments due to be paid in April and *agree* the bank statements, bank reconciliations, and trial balance for March.
 - 8.2 Councillors *to receive and note* the grant request from the Windermere Centre, Councillors *to note* that a funding application for this and for Riverside Primary School for Coronation Events was applied for by the Parish Council and has been *approved* by Rochford District Council.
 - 8.3 Councillors *to receive and consider* the grant request from the Sunflower Café.
 - 8.4 Councillors *to agree* to appoint Earlsmere Limited to carry out HAV's and Tool box Training to comply with HSE.
 - 8.5 Councillors *to note* Rialtas and the Clerk have carried out the year end account close down and that the internal audit will be carried out w/c 22nd May.
 - 8.6 Councillors *to note* the price increase for dog waste collection at 4.6%.
 - 8.7 Councillors *to be advised* the Clerk recently attended the SLCC HR Summit.
9. **Security Patrols**
9.1 Councillors *to receive* a report and discuss any items arising from the report.
10. **Street Lighting**
10.1 Councillors *to receive, discuss and agree* recommendations from the Planning and Infrastructure Committee regarding streetlighting columns requiring action.
11. **Community Engagement**
11.1 Councillors *to discuss and agree* ideas and plans for more active and diverse community engagement.
12. **Kendal Park / Rose Garden / River Footpath / Poole's Lane car park/ Recreation Ground**
 - 12.1 Councillors *to note* the placement of the Coronation Bench and Jubilee Bench.
 - 12.2 Councillors *to receive* a general update.
13. **Representatives on Outside Bodies**
 - 13.1 Councillors *to receive* any reports from the following to whom the Parish Council has made Representation:
 - a) Citizen Advise Bureau
 - b) Hullbridge Community Association
 - c) Windermere Centre
 - d) Rochford Hundred Assoc. of Local Councils
 - e) Transport
 - f) Hullbridge Library
 - g) Essex Coastal Forum
 - h) Riverside Primary School.
 - i) Police
 - j) Healthcare

k) Parish Councillors

- 14. Any items to be added onto the next agenda and Date of the next Parish Council Meeting**
- 14.1 Councillors *to forward* any items for the next agenda before 2nd May 2023.
- 14.2 The next Parish Council Meeting will take place after the Annual Assembly on Monday 15th May 2023, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.

Meeting Closed

Nicola Harding - Clerk to the Council