



## HULLBRIDGE PARISH COUNCIL

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Clerk to the Council: Nicola Harding

### Published 10/01/2023

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Monday 16<sup>th</sup> January 2023 at 7.30pm** held at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The Agenda and relevant papers have been distributed previously.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely

*Nicola Harding*

Nicola Harding, Clerk to the Council

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Cllrs: Miss A. Marriott, (Chairman) C. Agius, (Vice Chairman), D. Elwell, I. Kenlin, Mrs. L. Campbell-Daley, P. White, D. Flack, Ms H. Gilbert, Mrs. J O'Brien, K. O'Brien, Mrs. A Hale, M. Hale, S. Cooper.

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.*

### Agenda for the Parish Council Meeting Residents and Press Welcome

1. **Apologies for Absence**
  - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
  - 2.1 To receive declarations of interest and dispensations on items on the agenda.  
(Dispensations requests at least on day prior to the meeting)
3. **Approval of Minutes**
  - 3.1 To approve, as a true record, the Meeting of the Council held on **12<sup>th</sup> December 2022**.
4. **Minutes of Committees**
  - 4.1 Members to note the minutes of the following committees:
    - Planning 7<sup>th</sup> December 2022
    - Planning 11<sup>th</sup> January 2023 – to follow

5. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**
6. **District & County Councillor Reports**
  - 6.1 To *receive* reports from District and County Councillors. *the maximum time allowed for this item is 15 minutes.*
7. **Chairmans/ Clerks Report**
  - 7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.
8. **Finance**
  - 8.1 Members to *view & agree* the payments due to be paid in January and *agree* the bank statements, bank reconciliations, and trial balance for December.
  - 8.2 Members to *agree* the 2023/2024 budget and precept for submission to RDC.
  - 8.3 Members to *receive* the quarterly financial breakdown.
  - 8.4 Members to *note* the Financial Regulations have been updated to include the latest legislation as per the internal audit report recommendation.
  - 8.5 Members to *note* after obtaining 3 quotes the Parish Van is insured with Zurich with additional breakdown cover taken.
  - 8.6 Members to *agree* the Clerk can obtain quotes for the printing and distribution of the Council newsletter.
9. **Security Patrols**
  - 9.1 Members to *receive* a report and discuss any items arising from the report.
  - 9.2 Members to *discuss* the current spate of catalytic convertor crime as requested by Cllr Elwell
10. **Unadopted Roads**
  - 10.1 Members to *agree* the proposal from Cllr D. Elwell that he write on behalf of the Parish Council to both our MP the Police and the relevant Secretary of State to voice concerns over issues pertaining to unadopted roads in Hullbridge.
11. **Community Speed watch**
  - 11.1 Members to *receive* an update and *decide* whether to continue this initiative.
12. **Chelmsford City Council Local Plan**
  - 12.1 Members to *consider* the information included in communication regarding Chelmsford City Councils Local Plan and *forward* any comments to the Planning and Infrastructure Committee.
13. **Kendal Park / Rose Garden / River Footpath / Pooles Lane car park**
  - 13.1 Members to *note* the ongoing antisocial behaviour at the Teen Shelter, Kendal Park and the War Memorial. Members to *discuss* how to address this.
14. **Scheme of Delegation**
  - 14.1 Members to *review* the draft scheme of delegation and *vote* to adopt the policy.
  - 14.2 Members to *review* the updated Equality Policy and *agree* the amendments
15. **Representatives on Outside Bodies**
  - 15.1 Members to *receive* any reports from the following to whom the Parish Council has made Representation:
    - a) Citizen Advise Bureau
    - b) Hullbridge Community Association
    - c) Windermere Centre
    - d) Rochford Hundred Assoc. of Local Councils
    - e) Transport
    - f) Hullbridge Library

- g) Essex Coastal Forum
- h) Riverside Primary School.
- i) Police
- j) Healthcare
- k) Parish Councillors

**16. Any items to be added onto the next agenda and Date of the next Parish Council Meeting**

16.1 Members *to forward* any items for the next agenda before 31<sup>st</sup> January 2023.

16.2 The next Parish Council Meeting will take place on Monday 13<sup>th</sup> February 2023, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.

**Meeting Closed**

Nicola Harding - Clerk to the Council