



Hullbridge Parish Council

Full Council

To be held on Monday 15th January 2024 7.30 pm

Published 09 01 2024

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Angelina Marriott (Chairman); Cllr Conner Agius (Vice Chairman); Cllr Ian Kenlin; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Kevin O'Brien; Cllr Jane O'Brien; Cllr Helen Gilbert; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullet (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 15 01 2024 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda

Residents and Press Welcome

1. **Apologies for Absence**
 - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
 - 2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
3. **Approval of Minutes**
 - 3.1 To approve, as a true record, the Meeting of the Council held on **11th December 2023**



4. Committees

4.1 Councillors to *note* the minutes of the following Committees:

- Planning and Infrastructure 10th January 2024 – To follow
- Finance Policy and Appointments 10th January 2024 – To follow

4.2 Upcoming Committee Meetings

- Planning and Infrastructure 31st January 2024
- General Purpose Committee 31st January 2024

Councillors to *note* the Environment and Open Spaces Meeting due on 14th February 2024 will be cancelled and the next Environment Meeting will be held on 10th April 2024.

4.3 Councillors to *vote* to fill the spaces on the following committees.

- Planning and Infrastructure – 1 space.
- Environment & Open Spaces – 1 space.
- Events & Leisure – 2 spaces.

5. Public Participation - ***contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.***

6. District & County Council

6.1 To *discuss* any matters arising. ***maximum time allowed for this item is 15 minutes.***

7. Chairmans/ Clerks Report

7.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.

8. Finance

8.1 Councillors to *view* & *agree* the payments to be made in January and *agree* that bank reconciliations and trial balance for December, and *agree* the Clerk has approval to pay any accounts due before the next meeting.

8.2 Councillors to *agree* the DRAFT 2024/2025 budget with a Precept demand of £237,172. Council to *agree* permission for the Clerk to submit to Rochford District Council.

8.3 Councillors to *receive* the quarterly financial breakdown.

8.4 Councillors to *discuss* the UKSPF funding available and information from the Finance Committee and *agree* a Councillor representative to move this forward.

8.5 Councillors to *agree* the Nationwide account be closed and current funds of £25177.16 be transferred to the new CCLA account as per **78.3/10/23**

9. Security Patrols

9.1 Councillors to *discuss* the monthly reports.

10. Rochford District Council Ranger Service

10.1 Councillors to *discuss* the communication and any new information from Rochford District Council regarding the funding of Highway Rangers and *agree* a response.

11. Kendal Park / Rose Garden / Recreation Ground / Pooles Lane car park

11.1 Councillors to *receive* a verbal update.



12. Hullbridge Library

12.1 Councillors to note the letter sent to Essex County Council in November and *discuss* and *agree* whether to approach Cllr Durham Cabinet Member for the Arts, Heritage and Culture for a response.

13. Road Infrastructure and Repair Issues Hullbridge

13.1 Councillors to *note* ongoing issues to residents regarding unadopted roads and poor road repairs in Hullbridge and *discuss* and *agree* any actions.

14. Policies/ Procedures

14.1 Councillors to *review* and *agree* the following policies/ procedures.

- Standing Orders 21-29
- Housing Policy and Vision statement
- Accident and Emergencies

15. Representatives on Outside Bodies

15.1 Councillors *to receive* any reports from the following to whom the Parish Council has made Representation:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Essex Coastal Forum
- f) Riverside Primary School.
- g) Police
- h) Parish Councillors

16. Any items to be added onto the next agenda and date of the next Parish Council Meeting

16.1 Councillors to *forward* any items for the next agenda.

16.2 The next Parish Council Meeting will take place on Monday 12th February 2024, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge.

Meeting Closed
Nicola Harding
Clerk to the Council