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Clerk to the Council: Anne-Marie Bates

**Published 8<sup>th</sup> September 2020**

**Dear Member,**

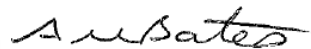
You are hereby summoned to attend the remote **Parish Council Meeting**, which will be held **on Monday 14<sup>th</sup> September 2020** via Microsoft Teams at **7.30pm** to transact the business shown in the agenda.

**As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 meetings will be conducted “online” or via telephone.**

The Agenda and relevant papers have been distributed previously.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely



Anne-Marie Bates  
Clerk to the Council

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Cllrs: Miss A Marriott,(Chairman) D. Elwell (Vice Chairman), Mrs. L. Campbell-Daley, D. East,  
D. Jeffery, J Chaffin, I. Kenlin, P. White, D. Heales, Ms S Thomas

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.*

**Any member of the public who wishes to attend this meeting**, please contact the Clerk on 01702 232038 or via email [clerk@hullbridgepc.co.uk](mailto:clerk@hullbridgepc.co.uk) and a link can be provided.

The meeting will be moderated by the PC Clerk

**Agenda for the Parish Council Meeting**  
**Residents and Press Welcome**

1. **Apologies for Absence**
  - 1.1 To receive apologies for absence
2. **Approval of Minutes**
  - 2.1 To approve, as a true record, the Meeting of the Council held on **15<sup>th</sup> June 2020**.  
Members to agree that the Chairman can wet sign the minutes after the meeting.
3. **Declarations of interest and dispensations**
  - 3.1 To receive declarations of interest and dispensations on items on the agenda  
(Dispensations requests at least on day prior to the meeting)

4. **Public Participation - contributions from Residents, 3 minutes maximum per person on items on the agenda.**
  
5. **Clerk's Report**
  
6. **Finance**
  - 6.1 Members *to view & agree* the payments made in July and August and agree that bank reconciliations for May, June, July and August.
  - 6.2 Members *to view and agree* the External Auditor report previously distributed and action any comments. (To follow)
  - 6.3 Members *to consider* the Allotment Rent Renewal fee also whether to insist on Allotment Insurance cover for each plot.
  - 6.4 Members *to consider* the purchase of a Parish Council Board for the Office, listing all previous Chairman's and Clerk's.
  
7. **Christmas Fayre 2020**
  - 7.1 Members *to consider* whether the Christmas Fayre 2020 will go ahead due to the Covid-19.
  - 7.2 Members *to consider* whether Christmas Parcels will be delivered this year, if so, set budget
  - 7.3 Members *to consider* whether the Christmas Competitions will go ahead this year. (Chairman's Christmas Card / Best Shop Window).
  
8. **Lower Road Crossing**
  - 8.1 Members *to consider* actioning a request for a Lower Road Crossing near Long Lane.
  
9. **Covid – 19 Parish Office Risk Assessment**
  - 9.1 Members *to agree* the Parish Office Risk Assessment.
  
10. **Public Forum**

Such time determined by the Chairman will be given to receive **other contributions from Residents, (The Council cannot make a formal decision on these contributions and such items will be put onto the next Council Agenda).**
  
11. **Any items to be added onto the next agenda and Date of the next Parish Council Meeting**
  - 11.1 Members *to forward* any items for the next agenda.
  - 11.2 Members *to agree* if the **next meeting** will take place on **Monday 9<sup>th</sup> November** or as previously agreed **Monday 11<sup>th</sup> January 2021** at 19.30hrs via Zoom and if the current social distancing rules remain in place then the following Full Council meeting will take place on **8<sup>th</sup> March 2021.**

**Meeting Closed**  
Anne-Marie Bates  
Clerk to the Council