



HULLBRIDGE PARISH COUNCIL

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Clerk to the Council: Nicola Harding

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Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Monday 13th December 2021** at **7.30pm** held at the Hullbridge Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The Agenda and relevant papers have been distributed previously.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely

Nicola Harding, Clerk to the Council

Cllrs: D. Elwell, (Chairman) I. Kenlin (Vice Chairman), Miss A. Marriott, Mrs. L. Campbell-Daley, P. White, D. Flack, Ms H. Gilbert, Mrs. J O'Brien, K. O'Brien, Mrs. A Hale, M. Hale and C. Agius, M Hoy.

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda for the Parish Council Meeting **Residents and Press Welcome**

1. **Apologies for Absence**
 - 1.1 To *receive* apologies for absence
2. **Approval of Minutes**
 - 2.1 To *approve*, as a true record, the Meeting of the Council held on **8th November 2021**
3. **Declarations of interest and dispensations**
 - 3.1 To *receive* declarations of interest and dispensations on items on the agenda
(Dispensations requests at least on day prior to the meeting)
4. **Chairmans Report**
 - 4.1 Verbal report from the Chairman on items of interest but no formal decision can be made.
5. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents).**

6. **Finance**
- 6.1 Members *to view & agree* the payments to be made in December and *agree* the bank statement and bank reconciliations and Trial balance for November.
- 6.2 To *agree* and *adopt* the Action Plan *approved* at the Finance Meeting 24th November.
- 6.3 To *note* the 2022/2023 Budget for ratification at January's Full Council Meeting.
- 6.4 To *note* that Rialtas will be carrying out the year-end close in 2022.
7. **Clerks Report**
- 7.1 Verbal report from the Clerk on items of interest but no formal decision can be made.
8. **Footpaths / Highways**
- 8.1 Members *to view* the attached (Appendix 2) and *discuss and consider* any action to be taken regarding the Footpath issues.
- 8.2 Members *to view* the attached Appendix 2 and *discuss and consider* any action to be taken regarding the Highway issues listed.
9. **Christmas Parcels**
9. Update.
10. **Healthcare in Hullbridge**
- 10.1 Update.
11. **Security Patrols**
- 11.1 Members to receive a report and *discuss* and *agree* the remit statement.
12. **Councillor Surgery Policy**
- 12.1 Members to *consider* and vote to adopt the Draft Policy for Councillor Surgeries.
13. **War/Covid Memorial Working group**
- 13.1 Members to *agree* the working group which will be held after the Village Resilience meeting on 26 January 2022.
14. **Kendal Park / Rose Garden / River Footpath / Pooles Lane car park**
- 14.1 General Update.
- 14.2 Anglian Water update
15. **Committees and Working Groups**
- 15.1 Members *to receive a report* from the Chairman/Committee Member of the following Committee on points of interest and *agree any action / discuss any matters arising*:
- a) Emergency Committee – no report.
 - b) General Purposes Committee Next meeting **26th January 2022 at 19.30hrs**
 - Allotments Sub Committee Next meeting **20th April 2022, 19.00hrs**
 - c) Finance/ Policy/Appointments Committee Next meeting **23rd February 2022 19.00 hrs**
 - **Members to note the minutes of the meeting dated 24th November 2021**
 - Personnel - Next meeting **10 January 2022 19.00hrs**
 - **Members to note the minutes of the meeting dated 8th November 2021**
 - d) Parks/Open Spaces/Conservation/Footpath Committee Next meeting **23rd February 2022**
 - **Members to note the minutes of the meeting dated 24th November 2021**
 - e) Village Resilience/ Vision Working Group

- Next meeting **26th January 2022 20.30hrs**
- f) Planning
 - **Members to note the minutes of the meeting dated 8th and 24th November 2021**
 - Members to discuss any matters arising from the meeting held prior to the council meeting.
 - Next meeting **10th January 2022.**
- g) Highways Working Group
 - Members to *receive* an update.

16. **Representatives on Outside Bodies**

16.1 Members *to receive* any reports from the following to whom the Parish Council has made Representation:

- a) Parish Councillors
- b) Rochford District Councillors (Cllrs S. Wilson, M.Hoy, Mrs. T Knight)
- c) Essex County Councillor (Cllr M Hoy)
- d) Citizen Advise Bureau (Cllr Mrs. L. Campbell-Daley)
- e) Hullbridge Community Association (Cllrs D Flack / Mrs. J O'Brien)
- f) Hullbridge Centre (Cllr Mrs A Hale)
- g) Rochford Hundred Assoc. of Local Councils (Cllrs Ms A Marriott / C.Agius)
- h) Transport (Cllr Mrs L Campbell-Daley)
- i) Parish Safety Volunteers / Heart Watch (Cllrs P White /Mr. J Chaffin)
- j) Hullbridge Library (Cllr C. Agius)
- k) Essex Coastal Forum (Cllrs. P White / D, Flack)
- l) Police Matters
- m) Riverside Primary School. (Cllrs Ms A.Marriott/Cllr C.Agius)

17. **Any items to be added onto the next agenda and Date of the next Parish Council Meeting**

17.1 Members *to forward* any items for the next agenda.

17.2 The next Parish Council Meeting will take place on Monday 17th January 2022, 7.30pm at the Hullbridge Centre, Windermere Road, Hullbridge.

Meeting Closed

Nicola Harding

Clerk to the Council