
Clerk to the Council: Nicola Harding

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Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Monday 13th September 2021 at 7.30pm** held at the Hullbridge Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The Agenda and relevant papers have been distributed previously.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely



Nicola Harding, Clerk to the Council

Cllrs: D. Elwell, (Chairman) I. Kenlin (Vice Chairman), Miss A. Marriott, Mrs. L. Campbell-Daley, P. White, D. Flack, Ms H. Gilbert, Mrs. J O'Brien, K. O'Brien, Mrs. A Hale, M. Hale and C. Agius.

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda for the Parish Council Meeting
Residents and Press Welcome

1. **Apologies for Absence**
 - 1.1 To receive apologies for absence
2. **Approval of Minutes**
 - 2.1 To approve, as a true record, the Meeting of the Council held on **12th July 2021**
3. **Declarations of interest and dispensations**
 - 3.1 To receive declarations of interest and dispensations on items on the agenda
(Dispensations requests at least on day prior to the meeting)
4. **Public Participation - contributions from Residents, 3 minutes maximum per person on items on the agenda.**
5. **Chairmans Report**
 - 5.1 Verbal report from the Chairman on items of interest but no formal decision can be made.

6. **Finance**

- 6.1 Members *to view & agree* the payments made in August and to be made in September and agree that bank reconciliations for August and September.
- 6.2 Member to be *advised* that the Annual Return has now been signed off and notices displayed.
- 6.3 Members to *agree* the re-investment of the Bond at Hampshire Trust Bank for 2 years at a rate of 1.20%, this was compared to the CCLA investments which was less favorable.
- 6.4 Members to be *advised* of the new Nationwide Savings Account.

7. **Clerks Report**

- 7.1 Verbal report from the Clerk on items of interest but no formal decision can be made.

8. **Planning**

8.1 Members to note the minutes of the meeting dated 28th July 2021.

Next meeting is 29th September 2021

- 8.2 Members *to review and consider* the planning applications. (Appendix 1)
- 8.3 Members to *discuss and agree* a proposal to remove the Planning Meeting from the Full Council Meeting and held as a separate Committee meeting going forward.

9. **Footpaths / Highways**

- 9.1 Members *to view* the attached (Appendix 2) and *discuss and consider* any action to be taken regarding the Footpath issues.
- 9.2 Members *to view* the attached Appendix 2 and *discuss and consider* any action to be taken regarding the Highway issues listed.
- 9.3 Member to *discuss* the issue of unadopted roads in Hullbridge.
- 9.4 Members to *discuss* the information from Cllr P. White regarding the lost section of land along the sea wall.

10. **Committees and Working Groups**

- 10.1 Members ***to receive a report*** from the Chairman/Committee Member of the following Committee on points of interest and ***agree any action / discuss any matters arising:***
 - a) Emergency Committee
 - **Members to note the minutes from 21/07/2021.**
 - b) General Purposes Committee Next meeting 27th October at 19.30hrs
 - **Members to note the minutes of the meeting held on 28th July**
 - Allotments Sub Committee – Members to *agree* the cost of the Tree Surgery work required to remove the fire damaged tree which has a beetle infestation at the Allotments.
 - Next meeting 22nd September 2021, 19.00hrs
 - c) Finance/ Policy/Appointments Committee
 - Next meeting 29th September 2021 at 19.30hrs
 - Personnel - meeting 13th September at 19.00hrs
 - d) Parks/Open Spaces/Conservation/Footpath Committee
 - Next meeting 29th September at 20.30hrs
 - e) Village Resilience/ Vision Working Group
 - **Members to note the minutes of the meeting held on 28th July**
 - Next meeting 27th October at 20.30hrs.
 - f) Local Plan Working Group
 - **The response recommended by the Local Plan Working Group to be *discussed* under Agenda item 14.**

11. **Representatives on Outside Bodies**

11.1 Members *to receive* any reports from the following to whom the Parish Council has made Representation:

- a) Parish Councillors
- b) Rochford District Councillors (Cllrs S. Wilson, M.Hoy, Mrs. T Knight)
- c) Essex County Councillor (Cllr M Hoy)
- d) Citizen Advise Bureau (Cllr Mrs. L. Campbell-Daley)
- e) Hullbridge Community Association (Cllrs D Flack / Mrs. J O'Brien)
- f) Hullbridge Centre (Cllr Mrs A Hale)
- g) Rochford Hundred Assoc. of Local Councils (Cllrs Miss A Marriott / C.Agius – Minutes attached of the meeting held on 15th July 2021, next meeting 14th October 2021.
- h) Transport (Cllr Mrs L Campbell-Daley)
- i) Parish Safety Volunteers / Heart Watch (Cllrs P White /Mr. J Chaffin)
- j) Hullbridge Library (Cllr C. Agius)
- k) Essex Coastal Forum (Cllrs. P White / D, Flack
- l) Police Matters

12. **Infrastructure**

12.1 Members *to receive* an update and *discuss* Riverside Medical Centre's decision to not expand the surgery and on the removal of the No.820 bus from Hullbridge to Sweyne Park School.

13. **RDC Spatial Options Consultation**

13.1 Members *to discuss* and *agree* the recommended response from the Local Plan Working Group.

14. **Christmas/ Fayre and Tree Light purchase**

14.1 Members *to agree* the proposal to postpone this years Christmas Fayre in light of the uncertain Covid situation, difficulty in meeting the measures required by St Johns Ambulance and time constraints and the decision by other councils to cancel their events this year.

14.2 Members *to agree* the purchase of new Tree lights at a cost of £726.00 as the old lights were not sufficient for the tree last year, the old lights will be re-purposed by the maintenance staff.

15. **Kendal Park / Rose Garden / River Footpath / Pooles Lane car park**

15.1 General Update.

15.2 Update re Anglian Water. Work commenced 16th August until Mid-December.

15.3 Update regarding the Tree Survey in Kendal Park carried out 25/26th August

16. **Public Forum**

16.1 Such time determined by the Chairman will be given to receive **other contributions from Residents, (The Council cannot make a formal decision on these contributions and such items will be put onto the next Council Agenda).**

17. **Any items to be added onto the next agenda and Date of the next Parish Council Meeting**

17.1 Members *to forward* any items for the next agenda.

17.2 The next Parish Council Meeting will take place on Monday 11th October 2021, 7.30pm at the Hullbridge Centre, Windermere Road, Hullbridge.

Meeting Closed
Nicola Harding

Clerk to the Council