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**Clerk to the Council: Anne-Marie Bates**

**Published 5<sup>th</sup> January 2021**

**Dear Member,**

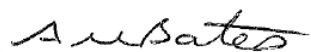
You are hereby summoned to attend the remote **Parish Council Meeting**, which will be held **on Monday 11<sup>th</sup> January 2021** via Microsoft Teams at **7.30pm** to transact the business shown in the agenda.

**As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 meetings will be conducted “online” or via telephone.**

The Agenda and relevant papers have been distributed previously.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely



Anne-Marie Bates  
Clerk to the Council

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Cllrs: Miss A Marriott,(Chairman) D. Elwell (Vice Chairman), Mrs. L. Campbell-Daley, D. East,  
D. Jeffery, J Chaffin, I. Kenlin, P. White, D. Heales, Ms S Thomas

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.*

**Any member of the public who wishes to attend this meeting**, please contact the Clerk on 01702 232038 or via email [clerk@hullbridgepc.co.uk](mailto:clerk@hullbridgepc.co.uk) and a link can be provided.

The meeting will be moderated by the PC Clerk

**Agenda for the Parish Council Meeting**  
**Residents and Press Welcome**

1. **Apologies for Absence**
  - 1.1 To *receive* apologies for absence
2. **Approval of Minutes**
  - 2.1 To *approve*, as a true record, the Meeting of the Council held on **9th November 202**
  - 2.2 Members *to agree* that the Chairman can wet sign the minutes after the meeting.
3. **Declarations of interest and dispensations**
  - 3.1 To *receive* declarations of interest and dispensations on items on the agenda  
(Dispensations requests at least on day prior to the meeting)
4. **Public Participation - contributions from Residents, 3 minutes maximum per person on items on the agenda.**

**5. Clerk's Report**

5.1 Verbal report from the Clerk on items of interest but no formal decision can be made.

**6. Finance**

6.1 Members *to view & agree* the payments to be made in January and agree that bank reconciliations for November and December.

6.2 Members *to agree* the Internal Auditors Interim Report (Appendix 1 attached)

6.3 Members *to consider and agree* the budget and Precept for 2021/22, which will then be submitted to Rochford District Council (Appendix 2)

6.4 Members *to review* the Investment Policy.

**7. Christmas Review**

7.1 Members *to review* Christmas Parcels, Competitions and agree that the Annual Event will take place on Saturday 4<sup>th</sup> December 2021 with the same format.

**8. Security Patrols**

8.1 Members *to receive* a report regarding the Security Companies patrols, Members to discuss any action that is required. (see attached report)

**9. Unadopted Roads**

9.1 Members *to discuss* the issues with unadopted roads (Cllr D Elwell)

**10. Planning**

10.1 Members *to review and consider* the planning applications. (Appendix 3)

10.2 Members to receive an update regarding 15 Padgetts Way encroachment.

10.3 Members to receive an update regarding the pontoons adjacent to Kingsman Farm Road

**11. Footpaths / Highways**

11.1 Members to receive an update regarding the footpath repair (seawall)

11.2 Members to receive an update regarding Lower Road flooding.

**12. Anglian Water Improvements**

12.1 Members to receive an update regarding the AW improvement works which will affect Kendal Park Nature Reserve. (Appendix 4)

**13. Pooles Lane car park**

13.1 Members to discuss the replacement of the fence between Pooles Lane car park and Anchor Public House, possible removal of tree behind toilet.

**14. Public Forum**

Such time determined by the Chairman will be given to receive **other contributions from Residents, (The Council cannot make a formal decision on these contributions and such items will be put onto the next Council Agenda).**

**15. Any items to be added onto the next agenda and Date of the next Parish Council Meeting**

15.1 Members *to forward* any items for the next agenda.

15.2 Members to agree if the **next meeting** will take place on **Monday 8<sup>th</sup> March 2021** at 19.30hrs via Microsoft Teams unless the Restrictions are lifted.

**Meeting Closed**  
Anne-Marie Bates  
Clerk to the Council