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**Clerk to the Council: Nicola Harding**

**Dear Committee Member**

You are accordingly invited to attend the next Allotment Management Sub Committee Meeting on Wednesday **22nd September 2021** to be held at the Parish Council Office at 19.00hrs, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely



Nicola Harding  
Clerk to the Council

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Cllr Mrs J. O'Brien, R. Wilden, J.Baker, Ms D Gant, T.Rees, D Jeffery,  
C. Chitambala, Mrs J Haase, Mrs K Smith.

**AGENDA (Residents and Plot Holders Welcome)**

1. **Apologies for Absence**
  - 1.1 To receive apologies for absence
2. **Approval of Minutes**
  - 2.1 To *sign*, as a true record, the Allotment Management Committee Meeting held on **23<sup>rd</sup> June 2021** (Approved at the Full Council Meeting)
3. **Declarations of interest**
  - 3.1 To receive declarations of interest: a) Disclosable Pecuniary  
b) Other Pecuniary  
c) Non Pecuniary
4. **Public Participation (10 mins max) on items on the agenda**

5. **Allotment Plot Holder Changes / Inspection / Competition**
  - 5.1 Rents renewal update/SWCAA bulk insurance/New prices
  - 5.2 Plots / Waiting List update
  - 5.3 Inspections Update
  - 5.4 CCTV/Wildlife cameras – Discussion and Complaint.
  - 5.5 Overdue Allotment Insurance from 2020-2021 – update
  - 5.6 Allotment Competition winners
  - 5.7 Tree felling – Quote – update from Full Council meeting on 13<sup>th</sup> September 2021
  - 5.8 Discussion regarding more participation for allotment inspections
  
6. **Allotment Site**
  - 6.1 General Update including:
    - Vacant plots & Wasp Nest
    - Discussion/Update regarding next steps for termination of unsatisfactory plots in light of previous guidance from SWCAA
  
7. **Request for Permission**
  - 7.1 Members *to agree* permission for plot requests:
    - None
  
8. **Memorial tree and plaque for former Chairman and memorial plaque for past/lost plot holders in the wild flower meadow**
  - 8.1 Update from Chairman
  
9. **Administration**
  - 9.1 Agree a date for the next Working Party
  - 9.2 Members to agree Bonfire Date, November time
  
10. **Date of the next Allotment Management Committee Meeting**
  - 10.1 Members *to forward* any items for the next agenda
  - 10.2 Members to agree next meeting is Wednesday 20<sup>th</sup> April 2022.

Plot Inspections: Tuesday 5<sup>th</sup> & Wednesday 6<sup>th</sup> April 2022 at 10am.

Meetings: Wednesday 20<sup>th</sup> April 2022 at 19.00hrs at the Parish Council Office

Meeting Closed

Nicola Harding  
Clerk to the Council