

General Purposes Committee

The Committee must at all times consider its duty to Best Value, Equal Opportunities (race, religion, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

In accordance with council policy and operating at all times via the Clerk/RFO, this committee has the responsibility for the below and **The Terms of Reference for this Committee are as follows:**

Membership of the committee shall consist of Nine (9) members with a Quorum of three (3) and has the Power to Decide/Act and Power to Spend and meetings will be held on such dates, times and place as the Council may direct. This will normally be at least six (6) times per year.

- To work within the delegated powers (Local Government Act 1972 Section 101) and within the delegated budget to provide and manage the following services:-
 - Bus Shelters
 - Notice Boards
 - Teen Shelter
 - Public Seats
 - Hanging Baskets
 - Highway Matters
 - Allotments – Management through a Working Party
 - War Memorial
 - CCTV – Manage and review
 - Pooles Lane Car Park
 - Recreational Ground Toilets
 - The maintenance , improvement and replacement (on a rolling basis) of the Parish owned street furniture;
 - The maintenance of Parish owned street lights , providing replacement and additions as necessary;
 - As instructed by the Full Council to undertake projects such as the Annual Christmas Tree Lighting Ceremony / Fayre and Hullbridge Show;
 - Management of the annual distribution of Christmas Parcels for qualifying Parishioners
 - Youth Provision and Development of a Youth Parish Council;

- To undertake project work as directed by Full Council;
- To recommend an annual budget to Full Council and in conjunction with the Clerk/RFO to monitor its functions and income / expenditure.
- To consider other Initiatives to benefit the Hullbridge Community
- Community Engagement

Reporting

To Report to the Full Council on all aspects of the Council's Financial Transactions and status.

Sub Committees

Allotments – This Sub Committee will deal with the day to day management of Allotments and provide a full report to the General Purposes Committee. Any Financial Decisions will be made at the General Purposes Committee or at Full Council Level.

This Sub Committee will consist of Three (3) Members and also Allotment Plot Holders, this Committee will meet Three (3) times per year.

See Separate Terms of Reference

Youth / Community Engagement Sub Committee Only meets if necessary otherwise the matters are discussed under the GP Committee and it will consist of GP Committee Members.

Events Working Group – Only meets if necessary otherwise matters are discussed under the GP Committee and it will consist of Councillors and Residents.