

HULLBRIDGE PARISH COUNCIL

PUBLICATION OF PHOTOGRAPHS POLICY

1. Posters for Parish Council events will contain relevant information eg.
That official photos will be taken
Who will be photographed (General Public / Competition Winners / Children)
What the photos will be used for (Parish Website / Facebook / Newsletter/ 3rd Party Organisations / Press)
2. Official Council photographers will wear a Parish Council tabard, so they can be easily identified.
3. Posters will be displayed prominently at the event with contact details (Parish Council Office / Clerk).
4. Press adverts for the event will also contain information as per item 1
5. Official photographers should inform potential subjects of the reason and use of the photograph
6. Schools/Parents/Carers will be consulted before photographs of children are displayed on websites, newsletters or passed onto the press for publication.
7. Unofficial (not Parish Council) photographs / recordings the User must get the permission of those present and Parental Consent for those under 18 years old.
8. Unofficial Photos taken at a public place may be used for publicity if they are general shots.
9. The user who takes any photos / recordings takes full responsibility for what happens to them and if they are misused even by a third party they will be totally responsible.

Signed: -----Chairman of the Council Adopted: -----

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AMENDMENT TO NALC's 2013 MODEL STANDING ORDERS (ENGLAND)

Adopted 10th November 2014

Reviewed 14th March 2016

On 13th October 2014 Hullbridge Parish Council adopted the below Standing Order amendment which replaces NALC model Standing order 3I .

Until 5 August 2014, the 1960 Act provided that members of the public had no statutory right to film, take photographs or record full council or committee meetings. NALC's model standing order 3I, on page 181 of Local Councils Explained, states: **'Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's [prior written] consent.'**

On 6 August 2014, the 1960 Act was amended by the Openness of Local Government Bodies Regulations 2014 ("the 2014 Regulations"). The amended 1960 Act provides that a person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- a) film, photograph or make an audio recording of a meeting;
- b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The Parish Council also agreed the following points to be included:

- Unofficial (not Parish Council) photographs / recordings the User must get the permission of those present and Parental Consent for those under 18 years old.
- Unofficial Photos taken at a public place may be used for publicity if they are general shots.
- The user who takes any photos / recordings takes full responsibility for what happens to them and if they are misused even by a third party they will be totally responsible.

Signed: -----Chairman of the Council Adopted:-----

Clerk to the Council
13.10.2014