

**Hullbridge Parish
Council
Action Plan
2022-23**

**Adopted:
Reviewed: Annually**

Hullbridge Parish Council Action Plan 2022-23

1. Introduction

Hullbridge Parish Council is one of many Parishes who are the smallest areas of civil administration in England and provide the statutory tier of local government closest to the people. Parish Councils are an essential part of the structure of local democracy and have a vital role in acting on behalf of the communities they represent. They:

- give views, on behalf of the parish, on planning applications and other proposals that affect the parish
- undertake projects and schemes that benefit local residents
- work in partnership with other bodies to achieve benefits for the parish
- alert relevant authorities to problems that arise or work that needs to be undertaken
- help the other tiers of local government keep in touch with their local communities

Parish Councils have a wide range of powers which essentially relate to local matters, such as looking after community buildings, open space, allotments, play areas, street lighting, bus shelters, car parks etc. They also have the power to raise money through taxation, the precept, which is the parish council's share of the council tax.

In order to help us plan for the year ahead, we have put together an Action Plan which details the key objectives and actions that we hope to achieve during 2021/2023, in addition to our overall responsibilities. This document will be reviewed periodically; annually as a minimum.

2. Objectives and actions

Key Issue: Improving Recreation Facilities				
Objective	Responsibility	Actions Recommended	Timescale	Action By
1. To take ideas for activities for young people at the Recreation Ground, working in partnership with Rochford District Council.	Hullbridge Parish Council	<ul style="list-style-type: none"> Identify ideas and seek funding Obtain views of the Community Assess options Involve Rochford District Council 	Ongoing	Parish Council
<p>2. To work with Rochford District Council to either utilise the Pavilion or have it removed and purpose-built toilet/s built</p> <p>3. To work with Rochford District Council to achieve Green Status for the Recreation Ground</p> <p>4. To work with David Barratt Wilson / RDC to facilitate Section 106 Youth Facilities</p> <p>5. To work with Youth groups to re-establish Youth Club provision in Hullbridge</p> <p>6. Funding for Community policing, work with Essex police.</p> <p>7. Electric car charge points for Poole's Lane Car Park</p>	Hullbridge Parish Council	<ul style="list-style-type: none"> RDC to complete an Asset Survey Discuss options with RDC Seek funding opportunities and / or tenant for Pavilion Look at how and what is required to gain green status for the recreation ground and work with RDC to achieve the award Continue to discuss with DBW/RDC the proposed MUGA Court, Skate Park and other facilities within the new development and Recreation Ground Continue talks with district Youth Commissioner. Identify issues and hot spots and work with the Police/ Security firm in lieu of police presence to try and alleviate the issues. Raise public awareness / profile. To Discuss with RDC/ECC installation and costs 	Ongoing	<p>Parish Council / RDC</p> <p>Parish Council / RDC</p> <p>Parish Council</p> <p>Parish Council / Police</p> <p>Parish Council / RDC/ECC</p>

Actions Achieved

Key Issue: Education

Objective	Responsibility	Actions Recommended	Timescale	Action By
8. To work with Riverside Primary and involve the Children and to raise the profile of the Parish Council within the school	Hullbridge Parish Council	<ul style="list-style-type: none"> • Arrange activities for the Children giving an insight to the Village/Community (litter pick / Christmas Fayre / competitions including Chairman's xmas card). • Councillors to give a presentation at the school. • Meetings with the new Headteacher to discuss links going forward. 	Ongoing	Parish Council Parish Council

Actions Achieved / Ongoing

- Christmas Card Competition / Singing at Christmas Event / Elderly Christmas Parcel bag packing

Key Issue: Environment - Roads

Objective	Responsibility	Actions Recommended	Timescale	Action By
9. To bring pressure to bear on the Highway Authority to address the poor state of the roads, including the unadopted roads, speeding and other traffic problems experienced in this area.	Hullbridge Parish Council	<ul style="list-style-type: none"> • Take advantage of every opportunity to raise road quality with Essex Highways • Continue to explore potential traffic calming measures • Promote awareness in village • Invite Highways to attend a Parish Council meeting 	Ongoing	Parish Council /ECC

Actions Achieved

Key Issue: Environment - Pavements

Objective	Responsibility	Actions Recommended	Timescale	Action By
10. To approach the Highways Authority regarding the state of the pavements/highways	Hullbridge Parish Council	<ul style="list-style-type: none"> • Write to the Highways Authority listing areas of concern • Regularly review pavements/highways • Timely follow up for response to correspondence 	Ongoing	Parish Council / Clerk

		<ul style="list-style-type: none"> • Invite Highways to attend a Parish Council meeting 		
Actions Achieved / Ongoing <ul style="list-style-type: none"> • Spoken to County Councillor and written to ECC 				

Key Issue: Environment				
Objective	Responsibility	Actions Recommended	Timescale	Action By
11.. To repair the pond in Kendal Park Nature Reserve / vandalism deterrent.	Hullbridge Parish Council	<ul style="list-style-type: none"> • Arrange a volunteer group to assist in repairing the pond / Discuss ways to deter vandals. 	Ongoing	Parish Council
12. To work with the relevant Authorities/ Landowners and the Community to try and save the River Centenary Footpath due to erosion, also to extend the footpath from Brandy Hole to the Dome linking the footpath network. Natural England		<ul style="list-style-type: none"> • Contact the relevant landowners • Investigate funding / costs. 		Parish Council
Actions Achieved				

Key Issue: Houses and Planning				
Objective	Responsibility	Actions Recommended	Timescale	Action By
13. To represent Residents by responding to proposed plans and Housing Developments.	Hullbridge Parish Council	<ul style="list-style-type: none"> • Liaise with the developer • Have meetings with neighbouring parishes / District Council • Involve the Community by having meetings for residents providing information • Consider applications in line with our housing policy. 	Ongoing	Parish Council
Actions Achieved				
<ul style="list-style-type: none"> • 				

Key Issue: Information and Communication				
Objective	Responsibility	Actions Recommended	Timescale	Action By
14. To continue to provide information on our website and Facebook page and raise our online presence.	Hullbridge Parish Council	<ul style="list-style-type: none"> Identify information to be included Collate and produce data in a clear and friendly format Develop processes for identifying new people and distributing information Introduce the use of # in online posts from councillors 	Ongoing	Clerk
15. to help improve Health and social care for residents	Hullbridge Parish Council	<ul style="list-style-type: none"> To liaise with local healthcare providers and Riverside Medical Centre to help improve services and communication for residents 		Parish Council/ Clerk
16. To improve the link between residents and Parish Council	Hullbridge Parish Council	<ul style="list-style-type: none"> To re-instate councillor surgeries To continue to produce the seasonal newsletter and find distribution methods other than Ripples 		Parish Council / Clerk
17. To update our Policies / Procedures	Hullbridge Parish Council	<ul style="list-style-type: none"> Review our Policies / Procedures and adopt additional ones 		Parish Council / Clerk
18. To engage with other Community Organisations in Hullbridge to see how we can help each other, promote and possibly work together on projects	Hullbridge Parish Council	<ul style="list-style-type: none"> Arrange to meet with the different groups Arrange a combined event and discuss how we can work together Promote the groups in the Community 		Parish Council/ Clerk

<p>19. Continue to organise the Christmas Fayre to promote Charities and Organisations in Hullbridge and the surrounding area and the Parish Council</p>	<p>Hullbridge Parish Council</p>	<ul style="list-style-type: none"> • Organise the Christmas Fayre • Allow Charities a free stall to promote themselves • Make a grant donation to a local Charity 		<p>Parish Council/ Clerk</p>
<p>Actions Achieved</p> <ul style="list-style-type: none"> • Improvements have been made to our website – now ongoing • Policies / Procedures adopted and reviewed at least annually. • Councillor surgeries re-instated. 				