

General Purposes, Security & Resources Committee

The Committee must at all times consider its duty to Best Value, Equal Opportunities (race, religion, gender, sexual orientation, marital status and any disability), Law and Order, Health and Safety and Human Rights.

In accordance with council policy and operating at all times via the Clerk/RFO, this committee has the responsibility for the below and **The Terms of Reference for this Committee are as follows:**

Membership of the committee shall consist of Six (6) members with a Quorum of three (3) and has the Power to Decide/Act and Power to Spend and meetings will be held on such dates, times and place as the Council may direct. This will normally be at least five (5) times per year with the option of calling a sixth meeting in April if required.

- To work within the delegated powers (Local Government Act 1972 Section 101) and within the delegated budget to provide and manage the following services:-
- Bus Shelters
- Notice Boards
- Teen Shelter
- Public Seats
- Hanging Baskets
- Highway Matters
- Allotments – to liaise with Allotment Representative.
- War Memorial
- CCTV – Manage and review
- Pooles Lane Car Park
- Recreational Ground Toilets
- The maintenance, improvement and replacement (on a rolling basis) of the Parish owned street furniture;
- The maintenance of Parish owned street lights, providing replacement and additions as necessary;
- Youth Provision
- To undertake project work as directed by Full Council;
- To recommend an annual budget to Full Council and in conjunction with the Clerk/RFO to monitor its functions and income / expenditure.
- To consider other Initiatives to benefit the Hullbridge Community
- To update and monitor the Village Resilience Plan

- Security Patrols/ Local Security
- To recommend an annual budget to the Finance Committee and in conjunction with the Clerk/RFO to monitor its functions and income/expenditure.
- Three members which includes both, the Chair and Vice Chair will make emergency decisions for items, including financial matters directly relating to the above Committee, when, for whatever reason (but only as a matter of urgency) it is not possible for the Committee to meet. During recess the Chair/Vice Chair will in conjunction with the Clerk/ RFO make decisions on behalf of the Committee. All decisions made will be reported back at the next meeting of the Committee.

Reporting

To Report to the Full Council on all aspects of the Committees work