



Remit Statement for Security Firms

1. Background:

As a direct result of the gradual reduction in Police presence in Hullbridge over recent years and to address the consequential concerns of residents, community groups and staff alike; the Parish Council (HPC) has partly filled the gap using the services of a security service company on a contractual basis for the last three years. As this contract is due to expire in the autumn of 2025, HPC is following "Best Practice" and undertaking a re-tendering process for this contract (three years).

2. Our requirements for the formalised employment of a security firm are as follows:

- To be provided with at least sixteen patrols per month, averaging out to four hours a week (which can vary depending on weather, time of year etc) and for there to be particular focus on weekends – specifically Friday and Saturday evenings.
- To maintain particular focus on, but not limited to, specific areas of community importance; these are namely Pooles Lane Car Park, Kendal Park Nature Reserve, the Recreation Ground, the Riverfront Footpath and the Rose Garden. Issues with anti-social behaviour and petty crime appear to be particularly centred in these areas.
- To be constantly vigilant to the possibility of car crime, particularly theft taking place and be prepared to respond appropriately.
- HPC to receive thorough, detailed and factually accurate reports on at least a monthly basis. The detail should also include confirmation of information and/or intelligence gathered that has been passed to Essex Police or other appropriate law enforcement agencies, as and when it arises. Such information or intelligence should be accurate and without speculation.
- To establish and maintain dialogue with any and all local youth provision services in Hullbridge, as well as with HPC; so that effective discussion and coordination can continue and develop.
- To be available on call out when possible and for a contact number to be effectively advertised and distributed to residents so that they can flag concerns as and when they need to.
- It would be necessary for the company to operate in a distinguishable and identifiable vehicle so that they can both provide an effective deterrent but also be identified by members of the public who could have concerns and wish to ask for help/assistance. It would also show residents that the company are indeed in operation. Should the need for the deployment of an unmarked vehicle arise, then a full written explanation as to the reasoning needs to be submitted to the Clerk alongside the monthly report, which will be subject to the traditional scrutiny of councillors.
- To have the ability to remotely monitor our CCTV cameras; to be willing to do so and hold the appropriate Licences to enable this.
- To ensure that all operatives are SIA licensed, have the required insurance and are fully trained Security Operatives. They should hold DBS certification and be able to evidence that they have undertaken Equality and Diversity training with an accredited Provider or that such training will take place within three months of the company's appointment.
- To hold at least £5,000,000 Public Liability Insurance Cover.