



HULLBRIDGE PARISH COUNCIL

Hullbridge Parish Council Action Plan 2025-2026

Adopted: 12th May 2025

Reviewed: Annually

Amended: 25th June 2025 - Planning and Finance Committees



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Hullbridge Parish Council Action Plan 2025-2026

1. Introduction

Hullbridge Parish Council is one of many Parishes who are the smallest areas of civil administration in England and provide the statutory tier of local government closest to the people. Parish Councils are an essential part of the structure of local democracy and have a vital role in acting on behalf of the communities they represent. They:

- ☐ give views, on behalf of the parish, on planning applications and other proposals that affect the parish.
- ☐ undertake projects and schemes that benefit residents.
- ☐ work in partnership with other bodies to achieve benefits for the parish.
- ☐ alert relevant authorities to problems that arise or work that needs to be undertaken.
- ☐ help the other tiers of local government keep in touch with their local communities.

Parish Councils have a wide range of powers which essentially relate to local matters, such as looking after community buildings, open space, allotments, play areas, street lighting, bus shelters, car parks etc. They also have the power to raise money through taxation, the precept, which is the parish council's share of the council tax.

To help us plan for the year ahead, we have put together an Action Plan which details the key objectives and actions that we hope to achieve during 2025-2026 in addition to our overall responsibilities. This document will be reviewed periodically, annually as a minimum.

2. Guidelines

- All actions currently in place are reviewed and updated regularly by the appropriate committee at least on a quarterly basis and annually by Full Council.
- The Clerk and Chair and Committee Chair maintain an overview of the document to ensure new actions are added and existing actions undertaken.
- Objectives should be fully SMART to ensure measurable outcomes



HULLBRIDGE PARISH COUNCIL

Key Issue: Open Spaces, Environment & Bio-diversity (Strategic Plan 1,3,4&5)				
Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To liaise regularly with Rochford District Council to keep residents updated on the latest developments on facilities and Open Spaces in the Recreation Ground	Environment & Open Spaces	• Regular Meetings with all relevant RDC Teams	Ongoing each year	Currently working closely with RDC regarding litter/any issues in recreation ground and keeping residents informed of any other RDC developments for open spaces and facilities through social media and noticeboards
	Full Council	• Invite District Councillors to meetings for a report.		
2. To investigate the provision of a Men's Sheds initiative for Hullbridge	Environment & Open Spaces	• To await RDC decision on pavillion application	End December 2025	ECR for pavilion re-submission September 25 Completed
3. To overhaul and simplify the Allotment Tenancy agreement.	General Purposes	Office to assess and overhaul the Allotment Tenancy agreement to simplify the wording to make it easier to understand, to remove obsolete rules and insert new rules.To work closely with General Purposes & Security committee for both input and approval of changes	Summer 2025	Completed
4. Enhance sense of security for Hullbridge residents and protect the Parish Council Assets.	General Purposes	• Update CCTV in car park via chosen provider (1) • Consider CCTV along Ferry Road with advice from chosen provider and relevant authorities (2) • Consider CCTV access for Security Firm in line with appropriate regulations (3) • Trial security camera at allotment site with a view to lease/renting (4) • Re-Tender for security company on a 3 year cycle (5)	2025	(1) - Completed Spring 2025 (2) Agreed, quotes agreed work scheduled Autumn 2025. (3) Agreed, and implemented with renewed tender candidate. (4) Ongoing, working through teething issues with trial (5) Completed Summer 2025
	Full Council			



HULLBRIDGE PARISH COUNCIL

Key Issue: Open Spaces, Environment & Bio-diversity (Strategic Plan 4) Continued

Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
5. Erosion on FP9	Planning & Infrastructure	<ul style="list-style-type: none">• To work alongside various agencies to manage the erosion and maintenance of accessibility of FP9.	Ongoing	Ongoing



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Key Issue: Community Engagement (Strategic Plan 1 & 3)

Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To work with Riverside Primary and the PTA and other youth groups to involve the children in the Parish Council and to raise the profile of the Parish Council within the local area.	Events & Leisure Full Council	<ul style="list-style-type: none"> • Arrange activities for the Children giving an insight to the Village/Community (litter pick / Christmas Fayre / competitions including Chairman's xmas card). (1) • Councillors to give a presentation at the school.(2) 	Ongoing	Ongoing (1) Completed (2)
3.To engage with other Community Organisations in Hullbridge to see how we can help each other, promote and possibly work together on projects.	Full Council Events & Leisure	<ul style="list-style-type: none"> • Arrange to meet with the different community groups (1) • Arrange combined events and discuss how we can work together (2) • Promote the groups in the Community (3) • To work with library to support additional opening hours (4) 	Summer 2025	Completed All so far & continuing ongoing to facilitate ongoing support
4.Continue to organise the Christmas Fayre to promote Charities and Organisations in Hullbridge and the surrounding area and the Parish Council	Full Council Events & Leisure	<ul style="list-style-type: none"> • Organise the Christmas Fayre • Allow Charities a free stall to promote themselves. • Make grant donations to a local Charities. 	Ongoing	Ongoing & on target
5. To oversee the Parish transition into Local Government Reforms and work with residents to ensure assets are protected.	Events & Leisure	•Form a LGR Sub-Committee	set up 25/6/25	Ongoing



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Key Issue: Built Environment - Roads, Pavements & Street Lights (Strategic Plan 2)

Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To bring pressure to bear on the Highway Authority to address the poor state of the roads and pavements including the unadopted roads, speeding and other traffic problems experienced in this area.	Planning & Infrastructure	<ul style="list-style-type: none"> Take advantage of every opportunity to raise road quality with Essex Highways 	Ongoing	Ongoing
	Full Council			
3. To roll out LED streetlights to all Parish owned lighting columns	Planning & Infrastructure	<ul style="list-style-type: none"> To look for funding to support. To include provision for upgrades on future budgets. 	Ongoing	25 changed to LED by 2025. Target to match number in Financial Year 2025/26 Funding obtained Q4/24/25 continue to look for funding
	Full Council			



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Key Issue: Open Spaces - Eco Sustainability (Strategic Plan 4 & 5)

Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To work towards improving the Council's carbon footprint with a view to becoming net zero in 2030	Environment & Open Spaces Full Council	<ul style="list-style-type: none">• To engage with the Great Collaboration• To continue to guide improvements	Ongoing	Ongoing