



HULLBRIDGE PARISH COUNCIL

Hullbridge Parish Council Action Plan 2024/2029

Adopted: 12th May 2025

Reviewed: Annually

Amended: 12th November 25 - Environment Committee



Hullbridge Parish Council Action Plan 2024/2029

1. Introduction

Hullbridge Parish Council is one of many Parishes who are the smallest areas of civil administration in England and provide the statutory tier of local government closest to the people. Parish Councils are an essential part of the structure of local democracy and have a vital role in acting on behalf of the communities they represent. They:

- ☐ give views, on behalf of the parish, on planning applications and other proposals that affect the parish.
- ☐ undertake projects and schemes that benefit residents.
- ☐ work in partnership with other bodies to achieve benefits for the parish.
- ☐ alert relevant authorities to problems that arise or work that needs to be undertaken.
- ☐ help the other tiers of local government keep in touch with their local communities.

Parish Councils have a wide range of powers which essentially relate to local matters, such as looking after community buildings, open space, allotments, play areas, street lighting, bus shelters, car parks etc. They also have the power to raise money through taxation, the precept, which is the parish council's share of the council tax.

To help us plan for the year ahead, we have put together an Action Plan which details the key objectives and actions that we hope to achieve during 2024/2029, in addition to our overall responsibilities. This document will be reviewed periodically, annually as a minimum.

2. Guidelines

- All actions currently in place are reviewed and updated regularly by the appropriate committee at least on a quarterly basis and annually by Full Council.
- The Clerk and Chair and Committee Chair maintain an overview of the document to ensure new actions are added and existing actions undertaken.
- Objectives should be fully SMART to ensure measurable outcomes



HULLBRIDGE PARISH COUNCIL

Key Issue: Open Spaces, Environment & Bio-diversity (Strategic Plan 1,3,4&5)				
Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To liaise regularly with Rochford District Council to keep residents updated on the latest developments on facilities and Open Spaces in the Recreation Ground	Environment & Open Spaces	- Regular Meetings with all relevant RDC Teams - Invite District Councillors to meetings for a report.	2024/2029	Ongoing
	Full Council			
2. To continue to support the Men's Sheds initiative for Hullbridge	Environment & Open Spaces	To provide a meeting space , advertise the initiative and give support and advice when required	2025	Ongoing
3. To work with the Allotment team to investigate into providing facilities and oversee the running of the Allotment Site.	General Purposes	- To increase allotments availability by developing more half plots - Allotment competition process improved and updated. - To improve Parking	Spring 24 Spring 2025 Spring/Summer 2025	Completed Completed Ongoing
4. Enhance sense of security for Hullbridge residents and protect the Parish Council Assets.	General Purposes	Update CCTV in car park via chosen provider	2025/26 Budget	Planned for 2025
		Consider CCTV along Ferry Road with advice from chosen provider and relevant authorities	TBC	Consider following car park update
		Consider CCTV access for Security Firm in line with appropriate regulations	2025	To be implemented inline with all relevant regulations & legislation
		Trial security camera at allotment site with a view to lease/renting	Summer 2024	Obtaining quotes, funds to be used from EMR.
	Full Council	Re-lining Pooles Lane Car Park	2025	Police informed us no longer attending.
		To hold regular and adhoc meetings with police/security	N/A	Ongoing
		Re-Tender for security company on a 3 year cycle	2025	



HULLBRIDGE PARISH COUNCIL

Key Issue: Open Spaces, Environment & Bio-diversity (Strategic Plan 4) Continued

Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
5. Erosion on FP9	Planning & Infrastructure	• To work alongside various agencies to manage the erosion and maintenance of accessibility of FP9.	2024/2029	Ongoing



HULLBRIDGE PARISH COUNCIL

Key Issue: Community Engagement (Strategic Plan 1 & 3)

Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To work with Riverside Primary and the PTA and other youth groups to involve the children in the Parish Council and to raise the profile of the Parish Council within the local area.	Events & Leisure Full Council	• Arrange activities for the Children giving an insight to the Village/Community (litter pick / Christmas Fayre / competitions including Chairman's xmas card). • Councillors to give a presentation at the school.	2024/2029	Ongoing
2. To produce and distribute a village wide newsletter biannually.	Finance & Full Council	• To obtain quotes for printing and distribution and arrange and content.	Summer 2024	Completed and ongoing
3. To engage with other Community Organisations in Hullbridge to see how we can help each other, promote and possibly work together on projects.	Full Council Events & Leisure	• Arrange to meet with the different community groups • Arrange combined events and discuss how we can work together • Promote the groups in the Community • To work with library to support additional opening hours	Advertise Petition	Ongoing Petition
4. Continue to organise the Christmas Fayre to promote Charities and Organisations in Hullbridge and the surrounding area and the Parish Council	Full Council Events & Leisure	• Organise the Christmas Fayre • Allow Charities a free stall to promote themselves. • Make grant donations to a local Charities.		Ongoing
5. To work with Youth groups to identify youth needs within the village	Events & Leisure	• Continue talks with local youth groups.		Ongoing
6. To oversee the Parish transition into Local Government Reforms and work with residents to ensure assets are protected.	Finance	• Form a LGR Sub-Committee	set up 25/6/25	Ongoing



HULLBRIDGE PARISH COUNCIL

Key Issue: Built Environment - Roads, Pavements & Street Lights (Strategic Plan 2)				
Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To bring pressure to bear on the Highway Authority to address the poor state of the roads, including the unadopted roads, speeding and other traffic problems experienced in this area. To Purchase and place VAS signs	Planning & Infrastructure	• Take advantage of every opportunity to raise road quality with Essex Highways • Continue to explore potential traffic calming measures including a VAS sign for Lower Road, obtain quotes and decide funding sources	2024/2029	Ongoing
	Full Council	• Invite the ECCH Cabinet Member for Highways to attend a Parish Council meeting.	June 2025	VAS Installed June2025 No response to request
2. To approach the Highways Authority regarding the state of the pavements/highways	Planning & Infrastructure	• Write to the Highways Authority listing areas of concern • Regularly review pavements/highways • Timely follow up for response to correspondence	Dec-26	Completed and ongoing
	Full Council			
3. To roll out LED streetlights to all Parish owned lighting columns	Planning & Infrastructure	• To look for funding to support. • To include provision for upgrades on future budgets.	Dec 2027	15 changed to LED by 2025. Target to match number in Financial Year 2025/26 Funding obtained Q4/24/25 continue to look for funding
	Full Council			



HULLBRIDGE PARISH COUNCIL

Key Issue: Open Spaces - Eco Sustainability (Strategic Plan 4 & 5)

Objective (SMART Target) WHAT	Committee / Individual Responsible WHOM	Partnerships required/ Actions recommended HOW	Anticipated Completion Date WHEN	Outcome/ Comments
1. To work towards improving the Council's carbon footprint with a view to becoming net zero in 2030	Environment & Open Spaces	- To engage with the Great Collaboration - To continue to guide improvements	2022 2024 Ongoing	Ongoing
	Full Council			
2. Electric car charge points for Poole's Lane Car Park	Environment & Open Spaces	To investigate the costs review usage in the local area - ON HOLD	2024/2029	
	Full Council			
3. Work Experience Pupil Writtle College	Environment & Open Spaces	To provide a work experience placement for a student from Writtle College	Ongoing	Ongoing
	Full Council			