



Local Government Reform Sub-Committee TOR

The Sub-Committee must at all times consider its duty to Best Value, Equal Opportunities (race, religion, gender, sexual orientation, marital status and any disability), Law and Order, Health and Safety, and Human Rights.

In accordance with council policy and operating at all times via the Clerk/RFO, this Sub-Committee has the responsibility of supporting the Parish Council's response to local government reforms, focusing solely on matters at parish level.

Purpose

To provide oversight and support in managing parish-level changes arising from local government reform, ensuring financial and administrative impacts are understood and addressed, and that residents are kept informed and reassured that the Parish Council is actively engaged in the process.

Membership

- The Sub-Committee shall consist of a minimum of four (4) members and a maximum of six (6) from the Finance, Policy & Appointments Committee.
- The Quorum shall be three (3)
- The Sub-Committee has Power to Act but not Power to Spend, unless specifically delegated by Full Council or the Finance, Policy & Appointments Committee.
- Meetings shall be held as required, at the direction of the Chair or Clerk, and minuted appropriately.

Responsibilities

- To consider and review parish-level matters relating to local government reform, particularly:
 - The financial implications for the Parish Council;
 - The transfer or adoption of assets and responsibilities;
 - Opportunities for collaborative working with neighbouring parish councils.
- To ensure that any recommendations for action are referred to the Finance, Policy & Appointments Committee or Full Council for approval.
- **To maintain focus on the parish's role and remit in the reform process and not to engage in strategic or political debate on broader structural changes outside the Parish Council's authority.**
- To provide regular updates and reporting to Full Council and the Finance, Policy & Appointments Committee and to keep residents informed of changes.

Limitations

- The Sub-Committee will not:
 - Make final decisions on expenditure unless delegated to do so;
 - Represent the Parish Council in wider local government negotiations without prior authorisation;
 - Engage in discussion or make comment on policy decisions made by district, county, or unitary authorities beyond their impact on the parish.

Reporting

To report to the Finance, Policy & Appointments Committee and Full Council on all activities, findings, and recommendations.